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SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of the
Board of Directors of the District

August 14, 1980

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P.C.T.

Upon notice duly given, the Board of Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 425 South Main Street, Los Angeles, at 1:30 p.m. on August 14, 1980, at which time President Thomas G. Neusom called the meeting to order.

Directors Present:

Donald Gibbs
David K. Hayward
Marvin K. Holen
Gerald B. Leonard
Carl Meseck

Thomas G. Neusom
Jay B. Price
Ruth E. Richter
Charles H. Storing
George Takei

Director Absent:

Mike Lewis

Staff Present:

Jack R. Gilstrap, General Manager
Samuel M. Black, Manager of Operations
George L. McDonald, Manager of Planning & Marketing
Joe B. Scatchard, Controller-Treasurer-Auditor
Suzanne Gifford, Assistant General Counsel
David D. Dominguez, Manager of Human Relations
Ralph de la Cruz, Director of Administration
Helen M. Bolen, District Secretary

Also present were members of the public and the news media.

Resolution
No. Assigned

Recognition of Retired District Personnel

Director Holen presented plaques to District personnel who have recently retired.

Introduction of Rapid Transit Operations Peer Review Board

Mr. Gallagher, Chief Engineer, Rapid Transit, introduced the members of the Rapid Transit Operations Peer Review Board who are in Los Angeles to confer with the Rapid Transit Department concerning operational aspects of a rapid transit system. He also indicated that during the course of the next several months, peer review boards would be meeting to discuss other rapid transit topics.

Report of the Surface Operations Committee

On motion of Director Price, Chairman of the Surface Operations Committee, seconded and carried as noted below, Agenda Item No. 2 was approved and the following resolution adopted:

Resolution
No. Assigned

Report of the Surface Operations Committee
(Cont'd.)

Ayes: Gibbs, Hayward, Holen, Leonard,
Meseck, Neusom, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Lewis

R-80-365

RESOLVED, that Requisition No. 0-9300-099 is approved, and the Purchasing Agent is authorized to call for bids covering procurement of warehouse shelving, mezzanine and lighting for new prefabricated Stores Building at South Park, which procurement is funded in part under UMTA Capital Grant Project No. CA-03-0106; form of bid requirements and specifications subject to approval of the General Counsel.

On motion duly made, seconded and carried, the following item was added to the agenda. Director Price reported that the Committee had considered an item concerning hotel expenses for equipment inspectors, and he moved approval of staff recommendation, which motion was seconded and carried as noted below, and the following resolution adopted:

Resolution
No. Assigned

Report of the Surface Operations Committee
(Cont'd.)

Ayes: Gibbs, Hayward, Holen, Leonard,
Meseck, Neusom, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Lewis

R-80-366

RESOLVED, that Requisition No. 0-3400-52 is approved and the General Manager is authorized to execute a contract with Holiday Inn covering hotel accommodations in Pontiac, Michigan for Equipment Inspectors during on-site inspection of 940 GMC RTS II buses, at an estimated cost of \$50,700, which is to be funded in part by UMTA Capital Grant Project No. CA-03-0178A; form of contract subject to approval of the General Counsel.

President Neusom reported that in his previous discussions with GMC, an invitation was extended to members of the Board to come to view the start-up of the assembly line when the District's order is processed.

On motion of Director Hayward, seconded and carried as noted below, the following resolution was adopted:

Ayes: Gibbs, Hayward, Holen, Leonard,
Meseck, Neusom, Price, Richter,
Takei
Noes: Storing
Abstain: None
Absent: Lewis

Resolution
No. Assigned

Report of the Surface Operations Committee
(Cont'd.)

R-80-367

RESOLVED, that travel to Pontiac, Michigan is authorized for members of the Board of Directors to visit the GMC plant to view the start-up of the assembly line for District buses, and the Treasurer is authorized to pay expenses incurred.

Report of the Facilities & Construction Committee

Director Price, Vice-Chairman of the Facilities & Construction Committee, reported that under Agenda Item No. 3, the Committee had set August 22, 1980 at 9:30 a.m. as the date to interview firms proposing to provide construction consulting services in connection with the District's Central Maintenance/Administrative Headquarters Facility project.

On Agenda Item No. 4, Director Price, moved approval, which motion was seconded and carried as noted below, and the following resolution adopted:

Ayes: Gibbs, Hayward, Holen, Leonard,
Meseck, Neusom, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Lewis

Resolution
No. Assigned

Report of the Facilities & Construction
Committee (Cont'd.)

R-80-368

RESOLVED, that Requisition No. 0-9300-096 is approved, and the Purchasing Agent is authorized to call for bids covering rehabilitation of Transportation Building at Division 2 Operating Facility, which project was funded in part under UMTA Capital Grant Projects No. CA-093-0132 and CA-03-0182; form of bid requirements and specifications subject to approval of the General Counsel.

Report of Customer Relations and Public
Information Committee

Director Richter, Chairman of the Customer Relations and Public Information Committee, made a motion to receive and file the report on Senior Citizen registration, which motion was seconded and carried.

Messrs. Herman Mulman and Greg Roberts appeared before the Board concerning the senior citizen registration.

On motion by Director Richter, seconded and carried as noted below, Agenda Item No. 6 was approved and the following resolution adopted:

Resolution
No. Assigned

Report of Customer Relations and Public
Information Committee (Cont'd.)

Ayes: Gibbs, Hayward, Holen, Leonard,
Meseck, Neusom, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Lewis

R-80-369

RESOLVED, that the General Manager
is authorized to:

- a. Enter into a temporary agreement effective September 1, 1980, with Greyhound Lines, Inc., for a license to use the San Bernardino Station as a bus terminal and for a ticket seller agreement at a monthly license/ticket seller commission rate of \$1,000;
- b. Extend the period of the ticket seller agreement with Ann Allega from August 10, 1980 through August 31, 1980, with the commission for this period to be prorated;
- c. Enter into negotiations with Greyhound Lines, Inc., covering a long-term license space at 444 North "F" Street, San Bernardino, to be used as a bus parking facility, and also to enter into negotiations with Greyhound Lines, Inc., for a ticket seller agreement whereby Greyhound would be the ticket seller, with terms to relate back to the date the license agreement was terminated; and
- d. Compensate Greyhound for the interim use of the San Bernardino Station as a bus parking facility for the period August 10 through August 31, 1980, on the basis of 4% of the total District ticket sales for said period at said facility;

Resolution
No. Assigned

Report of Customer Relations and Public
Information Committee (Cont'd.)

R-80-369
(Con'd.)

form of all documents subject to approval
of the General Counsel.

Under Agenda Item No. 7, Director Richter moved approval, which motion was seconded. There was discussion concerning the benefits to the District and the actual costs of the promotion and the extension of the service. Mr. McDonald explained that the provision of the tourist pass at no cost would generate in excess of \$50,000 worth of sales of the tourist pass within the next year alone. On a call for the question, the following resolution was adopted as noted below:

Ayes: Gibbs, Hayward, Leonard, Meseck,
Neusom, Price, Richter, Takei
Noes: Storing
Abstain: Holen
Absent: Lewis

R-80-370

RESOLVED, that the report dated August 14, 1980, relative to a marketing promotion and temporary expansion of Line No. 202 is approved, and the General Manager is authorized to expand and augment Line No. 202 service for the period September 13 through September 17, 1980 to provide shuttle service to the Convention Center.

Resolution
No. Assigned

Report of Customer Relations and Public
Information Committee (Cont'd.)

On motion of Director Richter, Agenda Item No. 8 was recommended for approval, which motion was seconded. Director Storing stated his objections to yet another study on this subject. The Assistant General Counsel commented that previous service awareness and transit ridership surveys were invaluable in compiling documentation for the recent legal actions concerning fare increases. On a call for the question, the following resolution was adopted on a vote as noted below:

Ayes: Gibbs, Hayward, Holen, Leonard,
Meseck, Neusom, Price, Richter,
Takei
Noes: Storing
Abstain: None
Absent: Lewis

R-80-371

RESOLVED, that Requisition No. 07-4415-198 is approved, and the Purchasing Agent is authorized to issue Requests for Proposals covering a study on service awareness and transit ridership, which project is funded under UMTA Grant Project No. CA-09-0099; form of RFP subject to approval of the General Counsel.

Resolution
No. Assigned

Report of Customer Relations and Public
Information Committee (Cont'd.)

Director Gibbs requested that the study and interview process also attempt to determine what image the general public has of the District.

Report of the Advance Planning Committee

Director Hayward, Chairman of the Advance Planning Committee, reported that the Committee had considered Agenda Item No. 9 and recommended that findings of the Public Hearing held July 29, 1980 relative to Line No. 490 and 570 be certified, that Line No. 490 be established, that the District decline to establish Line No. 570 at this time. The Committee further recommended that the matter of schedule adjustments be tabled until the Board Meeting of August 28, 1980, at which time staff will present rationale for the schedule adjustments. He so moved, which motion was seconded. There was discussion concerning the net cost of Line No. 570. It

Resolution
No. Assigned

Report of the Advance Planning Committee
(Cont'd.)

was suggested that a letter be sent to the Century City Chamber of Commerce stating that the District had considered providing the service, but as a result of their recent correspondence the service would not be provided at this time, and to further state that before service could be instituted at any future date, a public hearing would have to be held and service needs in this area would have to compete with all other requests for service. On a call for the question, on votes as noted below, the following resolutions were adopted under Agenda Item No. 9:

Ayes: Gibbs, Hayward, Holen, Leonard,
Meseck, Neusom, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Lewis

R-80-372

RESOLVED, that the findings of the Public Hearing held July 29, 1980, relating to Line No. 490 are hereby certified, and the Board of Directors hereby reaffirms the establishment of this line as provided for under Resolution No. R-80-288 adopted June 26, 1980.

Resolution
No. Assigned

Report of the Advance Planning Committee
(Cont'd.)

Ayes: Gibbs, Hayward, Holen, Leonard,
Meseck, Neusom, Price, Storing,
Takei
Noes: Richter
Abstain: None
Absent: Lewis

R-80-373

RESOLVED, that the findings of
the Public Hearing held July 29, 1980,
relating to Line No. 570 are hereby
certified;

RESOLVED FURTHER, that Resolution
No. R-80-313 adopted July 10, 1980, estab-
lishing Line No. 570 is hereby rescinded in
its entirety, and the District, based on
information received from the Century City
Chamber of Commerce and Com Bus, declines
to establish service.

Ayes: Gibbs, Hayward, Holen, Leonard,
Meseck, Neusom, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Lewis

R-80-374

RESOLVED, that consideration of
the findings of Public Hearing held July 29,
1980 relative to schedule changes are hereby
"Tabled" until the August 28, 1980 meeting
of the Board of Directors.

On motion of Director Hayward, seconded
and carried as noted below, Agenda Item Nos. 10
and 11 were approved and the following resolu-
tions adopted:

Resolution
No. Assigned

Report of the Advance Planning Committee
(Cont'd.)

Ayes: Gibbs, Hayward, Holen, Leonard,
Meseck, Neusom, Price, Richter,
Storing, Takei

Noes: None
Abstain: None
Absent: Lewis

R-80-375

RESOLVED, that a public hearing will be held on Thursday, September 18, 1980, at 10:00 a.m. in the Board Room, 425 South Main Street, Los Angeles, to receive public comment on service changes.

President Neusom commented that the Advance Planning Committee will act as Hearing Officers for this Public Hearing, and for this Public Hearing all members of the Board will be made members of that Committee.

R-80-376

RESOLVED, that Requisition No. 0-4200-56 is approved, and the Purchasing Agent is authorized to issue Requests For Proposals covering consultant services on Freeway Transit Alternatives, which project is funded under contract with the California Department of Transportation; form of RFP subject to approval of the General Counsel.

R-80-377

RESOLVED, that the General Manager is authorized to execute a contract with the California Department of Transportation to provide \$200,000 to the District covering consultant services on Freeway Transit Alternatives; form of contract subject to approval of the General Counsel.

Resolution
No. Assigned

Report of the Advance Planning Committee
(Cont'd.)

With the concurrence of all members present, the following item was added to the agenda.

Mr. Black, Manager of Operations, reported the District has received a request from the Greek Theatre for the implementation of an additional Greek Theatre-Park/Ride service from the Crenshaw area. On motion duly made, seconded and carried as noted below, the following resolution was adopted:

Ayes: Gibbs, Hayward, Holen, Leonard,
Meseck, Neusom, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Lewis

R-80-378

RESOLVED, that the report dated August 14, 1980, relative to establishment of Greek Theatre Park/Ride Line No. 574 is approved, and the General Manager is authorized to include in the Official Route Descriptions Original Page 574, with service to become effective August 29, 1980.

Resolution
No. Assigned

Report of the Rapid Transit Committee

On motion of Director Meseck, Chairman of the Rapid Transit Committee, seconded and carried as noted below, Agenda Item No. 12 was approved and the following resolution adopted:

Ayes: Gibbs, Hayward, Holen, Meseck,
Neusom, Price, Richter, Storing
Takei
Noes: None
Abstain: Leonard
Absent: Lewis

R-80-379

RESOLVED, that Requisition No. 0-8000-35 is approved, and the General Manager is authorized to execute a contract amendment with Transportation and Distribution Associates, 600 North Jackson Street, Media, PA, increasing the contract amount by \$15,000 from \$247,600 to \$262,600, extending the term to December 30, 1980, and revising the levels of effort of key personnel; subject to approval by UMTA, with form of contract amendment subject to approval of the General Counsel.

Mr. Meseck also reported that the Rapid Transit Committee had met with representatives of Jet Propulsion Laboratory concerning the scope of work to be performed in analysis of railcar size and tunnel size, and they will

Resolution
No. Assigned

Report of the Rapid Transit Committee
(Cont'd.)

prepare a proposal to be submitted to the Board for consideration.

The Committee also discussed the benefits of a promotional and educational film on the Rapid Transit Starter Line, with staff to prepare a plan to be brought to the Board for further consideration.

Report of the Personnel Committee

On motion of Director Takei, Chairman of the Personnel Committee, seconded and carried as noted below, Agenda Item No. 13 was approved and the following resolution adopted:

Ayes: Gibbs, Hayward, Holen, Leonard,
Meseck, Neusom, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Lewis

R-80-380

RESOLVED, that the report dated August 5, 1980, a copy of which is filed with the Secretary, relative to a revision of the Non-Contract Employees Jury Service Policy is adopted, and the Policy is revised to become effective immediately.

Resolution
No. Assigned

Approval of Consent Calendar

On motion of Director Richter,
seconded and carried as noted below, Agenda
Items No. 14 through 20 on the Consent Calendar
were approved and the following resolutions
adopted and/or actions taken:

Ayes: Gibbs, Hayward, Holen, Leonard,
Meseck, Neusom, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Lewis

R-80-381

RESOLVED, that the apparent low
bid submitted by Graphic Press is rejected
in its entirety, and the General Manager is
authorized to award a contract to North
Hollywood Printing, 3915 Burbank Blvd.,
Burbank, the lowest responsible bidder under
Bid No. 8-8004 covering printing of the
System Map Booklet at a total bid price of
\$24,647; form of contract subject to
approval of the General Counsel.

R-80-382

RESOLVED, that the General Manager
is authorized to award contracts under Bid
No. 7-8014 covering procurement of trans-
mission components to:

- a. Muncie Reclamation & Supply, 1208
East Centennial Ave., Muncie,
Indiana, covering Items 1, 3, 4, 5,
7, 10, 13 and 16, at a total bid
price of \$107,246;

Resolution
No. Assigned

Approval of Consent Calendar (Cont'd.)

R-80-382
(Cont'd.)

- b. Mohawk Manufacturing Company,
6328 West Oaklon St., Morton Grove,
Illinois, covering Items 8, 12 and
15, at a total bid price of \$13,970;
and
- c. Hausman Bus Parts, 2323 S. Archer
Ave., Chicago, Illinois, covering
Items 6, 11 and 14, at a total bid
price of \$10,716;

form of contracts subject to approval of
the General Counsel.

R-80-383

RESOLVED, that the apparent low
bids submitted by Savin and by Royal are
hereby rejected in their entirety, and the
General Manager is authorized to award a
contract to Xerox Corporation, 555 Capitol
Mall, Sacramento, the lowest responsible
bidder under Bid No. CA-03-0209-A, for
Items 1, 3 and 4, covering procurement of
15 copier machines, at a total bid price
of \$109,791, which procurement is funded
in part under UMTA Capital Grant Project
No. CA-03-0209; form of contract subject
to approval of the General Counsel.

RESOLVED FURTHER, that all bids
received in response to Item No. 2 under
Bid No. CA-03-0209-A are rejected in their
entirety, and the Purchasing Agent is
authorized to reissue bids with revised
specifications covering procurement of 2
copier machines; which procurement is
funded in part under UMTA Capital Grant
Project No. CA-03-0209; form of bid require-
ments and revised specifications subject to
approval of the General Counsel.

Resolution
No. Assigned

Approval of Consent Calendar (Cont'd.)

R-80-384

RESOLVED, that Requisition No. 0-9400-85 is approved, and the General Manager is authorized to enter into a contract under the State of California's blanket ordering agreement covering the District's requirements for fluorescent and incandescent lamps for a one-year period, at an estimated cost of \$15,000; form of contract subject to approval of the General Counsel.

R-80-385

RESOLVED, that Requisition No. 0-4600-33 is approved, and the Purchasing Agent is authorized to call for bids covering the procurement of one (1) micro-film reader-printer; form of bid requirements and specifications subject to approval of the General Counsel.

R-80-386

RESOLVED, that Requisition No. 0-4410-208 is approved, and the Purchasing Agent is authorized to issue Requests For Proposals covering messenger pick-up and delivery service for a two-year period; form of RFP subject to approval of the General Counsel.

Approved Minutes of Special Meeting held June 30, 1980 and Regular Meeting held July 10, 1980.

Ratified temporary route diversions as described in report dated August 8, 1980 filed with the Secretary.

Resolution
No. Assigned

Approval of Consent Calendar (Cont'd.)

--- Ratified bus stop zone changes as described in report dated August 8, 1980 filed with the Secretary.

--- Received and Filed Purchasing Agent's Statement of Material & Supplies Account for June, 1980.

Report of the President

President Neusom reported that he and Director Leonard had attended the International Disabled Expo in Chicago, August 7 - 9, 1980 and he requested ratification of travel expenses incurred. On motion duly made, seconded and carried as noted below, the following resolution was adopted:

Ayes: Gibbs, Hayward, Holen, Leonard,
Meseck, Neusom, Price, Richter,
Storing, Takei
Noes: None
Abstain: None
Absent: Lewis

R-80-387

RESOLVED, that travel authorization for President Neusom and Director Leonard to attend the International Disabled Expo in Chicago, August 7 through 9, 1980 is hereby ratified, and the Treasurer is authorized to pay expenses incurred.

Resolution
No. Assigned

Report of the President (Cont'd.)

President Neusom commented that a device was displayed at the Expo which allows the lift on the buses to be manually operated in the event of mechanical failure. Mr. Black reported that this device is installed on all accessible buses that have been purchased by the District; however, most equipment failures are problems of jamming and the manual device is ineffective in these instances.

Director Special Items

Director Takei brought up the subject of the proposed all-day meeting for Directors scheduled for September 13, 1980. He urged that for purposes of convenience that the meeting be held in the District's Board Room rather than an off-site location. The purpose of this meeting is to discuss the management audit study and specifically the role of the Board of Directors. After discussion, with the concurrence of the majority of the members of the Board, the proposed September 13, 1980 meeting was cancelled.

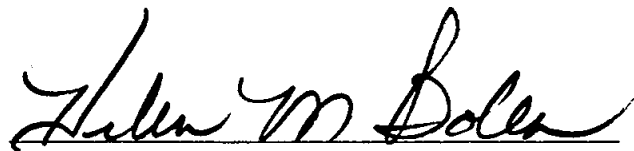
Resolution
No. Assigned

Executive Session

On motion duly made, seconded and carried, the Board retired to Executive Session at 2:48 p.m. to consider workers compensation and personnel matters.

The Board returned from Executive Session at 3:50 p.m. with all Directors, except Gibbs, Leonard and Lewis responding to Roll Call. No report was made of matters discussed in Executive Session.

There being no further business, the meeting adjourned at 3:51 p.m.



District Secretary