SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

MINUTES/PROCEEDINGS

Special Board Meeting
Board of Directors
June 28, 1990
District Board Room
425 South Main Street
Los Angeles

Called to Order at 1:00 P.M.

Directors Present

Gordana Swanson, President
Marvin L. Holen, Vice President
Jerold F. Milner
Nick Patsaouras

Joseph S. Dunning
Jay B. Price

Jeff Jenkins

Item In Ifollowng

BEGULAR BOARD MEETING

Board of Directors

IEletion

Director Thomas, Chairman of Nominating Committee, reported that he and Directors Price and Jenkins met by conference call on Tuesday, June 26, at 2 p.m., and on a 2 to 1 vote recommend Director Holen for President and Director Storing for Vice President. A motion was made and seconded to receive the report of the Nominating Committee.

Director Jenkins then nominated Director Patsaouras for President and Director Gonzalez for Vice President. Director Swanson also nominated Director Dunning for President.

J. Walsh, a member of the public, spoke regarding the election of officers.

A Roll Call Vote was taken for the office of President with the following results:

Holen for President:

Ayes: Holen, Price, Storing, Thomas, Swanson

Patsaouras for President:

Ayes: Dunning, Gonzalez, Jenkins, Knabe, Milner, Patsaouras

Director Holen moved that the election of Director Patsaouras as President be declared unanimous, which motion was seconded and unanimously carried.

A Roll Call Vote was then taken for the office of Vice-President with the following results:

Storing for Vice-President:

Ayes: Holen, Price, Storing, Thomas, Swanson

Gonzalez for Vice-President:

Ayes: Dunning, Gonzalez, Jenkins, Knabe, Milner, Patsaouras

A motion by Director Thomas to make the vote unanimous was carried on a Roll Call Vote as noted below:

| | |
|---|---|
| Ayes: | Dunning, Gonzalez, Holen, Jenkins, Knabe Milner, Patsaouras, Price, Storing, Thomas |
| Noes: | None |
| Abstain: | Swanson |
| Absent: | None |

(Director Price left the meeting)

b. The oath of office was administered by the District Secretary.

c. ADOPTED resolution designating persons authorized to sign checks, drafts, or other orders for the payment of money drawn in the name of the District on its accounts.

Unanimous with 9 Directors present.

d. RESCINDED Resolution adopted June 22, 1989 and approved designation of those authorized to act as General Manager Pro Tempore.

Unanimous with 9 Directors present.

2. Report of the President

A. Consider policy position regarding placement of RTD Metro Rail employees.

President Swanson stressed that she wanted to be sure District employees being displaced by the LACTC takeover of Metro Rail would be given first opportunity for available positions. Director of Human Resources, Gayel Pitchford, assured the Board that this is the current policy with regard to displaced employees.

On motion by Director Milner and seconded by Director Knabe, the Board voted to REAFFIRM the District's current policy that in-house employees be given priority in recruitment for open positions in the District.

Unanimous with 9 Directors present.

President Swanson recommended cancellation of the July 5, 1990 Committee of the Whole. A motion was made, seconded and carried, to cancel the July 5 meeting with Directors Storing and Gonzalez voting "no".

3. Report of the General Manager

General Manager Pegg gave a favorable report on the June 27 Blue Line event with the Carson Company.

A. Received report on status of Blue Line operational readiness.

John Richeson reported that changes are being made to the Blue Line power system to enable the cars to run at full rather than half speed. A 4 A.M. to 8 P.M. schedule discipline is being put into effect as suggested by the operations peer review. There is some concern that the landscaping contracts may require operation on a single track from July 30 to October 16 between Willow and Anaheim.

President Swanson voiced concern about some of the fencing with vertical metal posts which allows children to get through to the tracks, and the lack of guard rails along the elevated portions of the track. President Swanson asked that the Commission be notified and requested to institute corrective measures.

G. Norton, UTU Public Relations Representative, addressed the Board regarding other security concerns, i.e., ungated at-grade crossings, and a signal at the end of a steep grade where the railcars exit the underground portion of the line.

General Manager Pegg indicated staff will be bringing a complete, item by item status report to the Board on July 12, 1990.

President Swanson questioned whether the side windows on the railcars are bullet-proof. Staff responded that the operator's window is better, but side windows will still not allow penetration.

J. Walsh reported a left-turn accident involving a Light Rail car and reminded the Board that warning bells are needed as suggested by the Peer Review Panel.

4. Director Special Items

Director Jenkins requested staff to prepare an RFP for an independent outside firm to determine whether the work of the District's Legal Department should be partially or completely contracted out. Staff commented that the Inspector General's Office is currently undertaking a management review of the Legal Department.

Director Holen suggested that the function of the Office of the Legal Counsel be described and placed on the agenda for the next Committee of the Whole.

31. APPROVED Requisition No. 0-0990-420 and notification of Transportation Displays, Inc. (TDI), Chicago, IL, of the District's intent to exercise the second and third-year options for calendar years 1991 and 1992 covering the sale of interior and exterior bus advertising for a total revenue of $9,300,000; form of option subject to approval of the General Counsel.

Unanimous with 7 Directors present.

5. ADOPTED a policy governing commercial use of Metro Blue Line Station Areas.

Unanimous with 7 Directors present.

Representatives from the L.A. Times and Press Telegram requested permission to place newsracks at all 22 Blue Line stations. The policy adopted allows newsrack placement at 9 of the 22 stations. The policy will be reviewed in 3 months.

6. a. ADOPTED the Proposed Fiscal Year 1991 Annual Budget as presented.

Director Jenkins requested that all budget line item increases be brought back to the Board for approval. During discussion on this request, it was mentioned that the rationale is to assure that the funding tied to the Transit Performance Measures will not be in jeopardy.

Director Gonzalez made an amended motion to increase the recommended budget for the Office of Inspector General to the FY 89/90 level ($322,000) in order to continue any type of audit, management report or review that his office sees fit. The motion was seconded by Director Jenkins and failed on the following Roll Call Vote:

| | |
|---|---|
| Ayes: | Gonzalez, Jenkins |
| Noes: | Dunning, Holen, Knabe, Patsaouras<br>Storing, Swanson |
| Abstain: | None |
| Absent: | Milner, Price, Thomas |

General Manager Pegg stated that while the recommended budget for the OIG this year is approximately 30% less than the budgeted amount last year, it is considerably higher than the expended amount for FY 90.

Director Gonzalez then inquired about the procedure for handling salary increases for executive staff and staff reporting to the Board. Staff advised that General Manager Pegg would do performance evaluations for both groups and recommend salary increases for executive staff. Salary increases for staff reporting directly to the Board would be referred to the Board.

b. AUTHORIZED the General Manager to implement the creation of Non-Contract positions included in the Proposed Fiscal Year 1991 Annual Budget concurrent with the Board's adoption of the Budget.

c. ADJUSTED the Non-Contract Salary Schedule by 5% with actual pay adjustments to vary with performance evaluations.

Unanimous with 8 Directors present.

A. Cash addressed the Board regarding the District's DBE Program and was referred to Walter Norwood.

7. RECEIVED and FILED report on MOS-1 Project Management Plan.

Shaker Sawires reported that the Plan has been transmitted to UMTA and that fourteen contracts will be transferred to the RCC before the end of the week.

Director Holen suggested that it might be in the District's best interest to explore the idea of abandoning grantee status.

CONSENT CALENDAR

Items 8, 9, 11-14 and 16-26 of the Consent Calendar were unanimously approved in one motion with 6 Directors present. After discussion, Item 10 was also unanimously approved with 6 Directors present. Item 15 was withdrawn by staff.

8. APPROVED Requisition No. 0-4400-74 to extend Contract No. 4732 with Pool Communications by an additional $25,000 covering additional Blue Line advertising program elements, bringing the total contract amount to $1,709,000.

This procurement funded in whole by the LACTC.

9. APPROVED Requisition No. 0-9399-231 and contract extending District participation in County of Los Angeles Probation Department "Juvenile Paid Work Crew Program" for a total estimated cost of $500,000; form of contract extension subject to approval of General Counsel.

10. APPROVED Requisition numbers listed below and amended three existing contracts with International Business Machines (IBM) Corporation covering systems engineering services, software licenses and rental of equipment for the costs shown below, increasing the total costs by an additional $1,481,295 for estimated total contract costs of $3,764,462.

| Requisition Number | Purpose of Contract | Est. Amendment Amount |
|---|---|---|
| a. 0-7200-075 | Equipment Rental | $ 36,295 |
| b. 0-7200-081 | Software License Fee | $1,250,000 |
| c. 0-7200-108 | Systems Engineering | $ 195,000 |

form of contract amendments subject to approval of General Counsel.

On a motion by Director Dunning and seconded by Director Gonzalez the Board voted to explore, through the Efficiency and Economy Committee, the idea of hiring a consultant to review the District's computer system and usage.

11. APPROVED:

a. rejection of a single proposal submitted by Tri-Signal, Inc., Glendale, under RFP No. 90-15;

b. the reissuance of an RFP with revised scope of work covering maintenance of the Safety and Security Communications System for the Light Rail Project for an estimated cost of $250,000.

12. APPROVED Requisition No. 0-7200-90 and amendment of an existing contract with Computer Associates International, covering maintenance service for proprietary software products, increasing the total cost by an additional $13,619, for an estimated total contract amount of $43,947; form of contract amendment subject to approval of the General Counsel.

13. APPROVED Requisition No. 0-9200-69 and extended an existing contract with American Compressor Company, Santa Fe Springs, covering the rental of a compressor for the Compressed Natural Gas (CNG) Fueling Station at Division 15, increasing the total cost by an additional $67,100 for an estimated total contract amount of $138,309; form of contract amendment subject to approval of the General Counsel.

14. APPROVED a contract with Utility Trailer, Fontana, the lowest responsible bidder under Bid No. CA-90-X329-J covering one 40-foot trailer for transporting materials for a total bid price of $29,590; form of contract subject to approval of the General Counsel.

    This procurement is funded in part under UMTA Grant No. CA-90-X329-J.

15. This item regarding contracts covering fuel, oil and water filter elements was WITHDRAWN by staff.

16. APPROVED Requisition No. 0-1800-97 and a contract amendment with U.S. Guards, Inc., covering additional security guards services, for an additional cost of $35,000 increasing the total contract amount to $405,000; form of contract amendment subject to approval of the General Counsel.

17. APPROVED Requisition No. 0-7200-125 and a contract with Andersen Consulting, under RFP No. 89-17 (Rail Activation Software Changes) for contract programming services for tasks to be assigned by MIS for a total cost not-to-exceed $230,000; form of contract subject to approval of the General Counsel.

    This project is being jointly funded by the LACTC and in part under UMTA Grant No. CA-99-9979.

18. APPROVED Requisition No. 0-3900-72 and amendment of an existing contract with Telxon Corporation, Akron, Ohio, covering maintenance services for hand-held computers used in data collection increasing the total cost by an additional $12,513 for an estimated total contract cost of $136,702; form of contract amendment subject to approval of the General Counsel.

19. APPROVED Requisition No. 0-9620-82 and amendment of an existing contract with Porshia Alexander of America, covering landscape maintenance services of Divisions 1, 3, 10 and Palm Loop including as-needed services, increasing the total cost by an additional $35,750, for an estimated total contract amount of $99,250; form of contract amendment subject to approval of the General Counsel.

20. APPROVED Requisition No. 0-9620-76 and amendment of an existing contract with Arthur Bradford Landscaping, covering landscape maintenance services at Divisions 4, 5, 9, 12, 16, 18, the Hospital Busway Station, Terminals 19, 26, 27, 40 and CMF including as-needed services, increasing the total cost by an additional $120,500, for an estimated total contract amount of $303,178; form of contract amendment subject to approval of the General Counsel.

21. APPROVED Requisition No. 0-9620-75 and amendment of an existing contract with American Landscape Maintenance, covering landscape maintenance services at Divisions 6, 7, 8 and 15 including as-needed services, increasing the total cost by an additional $54,300, for an estimated total contract amount of $152,650; form of contract amendment subject to approval of the General Counsel.

22. APPROVED Requisition No. 0-2700-16 and exercise of an option with Deloitte & Touche to perform "as-needed" financial audits of Metro Rail Construction Contracts and Claims on a month-to-month basis for a one-year period, increasing the total cost by an additional estimated cost of $275,000, for an estimated total contract amount not-to-exceed $550,000; form of option subject to approval of the General Counsel.

    This procurement is funded in part under UMTA Grant No. CA-03-130.

23. RECEIVED and FILED Report Calendar - June 15 to June 27, 1990.

24. RECEIVED and FILED Statement of Purchases - $5,000 to $25,000 for May 1990.

25. RECEIVED and FILED the Metro Red Line Construction Change Order Report for May 1990.

26. RATIFIED Bus Stops and Zones Report as filed with the District Secretary.

PERSONNEL AND LEGAL COMMITTEE

27. APPROVED an extension of time to September 30, 1990 for the provisions of the employment agreement with Thomas A. Rubin relating to the sale and purchase of his home and that staff proceed with the preparation of modified contractual language regarding the sale and purchase of real estate with the understanding that there is to be no increase in cost to the District. The actual contractual language will be brought back to the Board for approval.

    Unanimous with 6 Directors present.

FACILITIES AND CONSTRUCTION COMMITTEE

28. ADOPTED a resolution authorizing a contract with the South Coast Air Quality Management District to receive $400,000 to fund a portion of an engine dynamometer addition to the District's Emissions Testing Facility which is currently under construction at the CMF; form of contract subject to approval of General Counsel.

    Unanimous with 6 Directors present.

29. APPROVED Requisition 0-9699-34 and a contract with Henry Radio, Inc. covering a twenty-five year lease of up to eight 470 MHz radio channels at a pro-rated first-year cost of approximately $120,000; form of contract subject to approval of the General Counsel.

    Unanimous with 6 Directors present.

ADVANCE PLANNING COMMITTEE

30. APPROVED experimental route modifications to Lines 90-91 in the Olive View - Lake View Terrace areas of the City of Los Angeles.

    Unanimous with 6 Directors present.

MARKETING AND CUSTOMER INFORMATION COMMITTEE

32. RECEIVED and FILED report on the District's Blue Line Marketing Program.

    Unanimous with 6 Directors present.

33. APPROVED Requisition No. 0-4400-76 to extend Contract No. 4732 with Pool Communications for a six-month period to June 30, 1991 and to increase the amount by $570,000 of FY 91 budgeted funds, bringing the total amount to $2,279,000; form of contract amendment subject to approval of the General Counsel.

    Unanimous with 6 Directors present.

GOVERNMENT RELATIONS COMMITTEE

34. RECEIVED and FILED information contained in the State Legislative Update and directed staff to take the following action:

SB 2054 - Support

SB 2448 - Support with amended language to more clearly define "marking devices or instruments".

Unanimous with 7 Directors present.

President Swanson requested staff to return to the Board with a report on the ramifications of the Presley bill, SB 1402.

RAPID TRANSIT COMMITTEE

35. APPROVED Purchase Requisition No. 0-9998-05 and a contract with Zurich Reinsurance Company through Robert F. Driver Company, for a premium of $1,148,000 covering Rail Liability Insurance effective July 14, 1990 through August 1, 1991.

Unanimous with 7 Directors present.

36. Item regarding award of Contract A-136 for the Metro Red Line Project was REMOVED BY STAFF.

EFFICIENCY AND ECONOMY COMMITTEE

37. RECEIVED and FILED Board Request List dated June 19, 1990 including recommendation of the Efficiency and Economy Committee that all future Board Requests be reviewed or acted upon by the full Board.

Unanimous with 7 Directors present.

Director Knabe thanked Rebecca Barrantes and staff for their efforts in support of the Blue Line luncheon for 500 to 700 people on Wednesday, June 27.

40. Public comment

J. Walsh complained about the schedule checker on Bus 2244.

Rebecca Barrantes acknowledged the comments of the Board regarding the June 27 luncheon and bid everyone a fond farewell stating that she had enjoyed working at the District and with the Board.

GENERAL ITEMS

38. Recessed to Closed Session to consider personnel, labor negotiations and litigation matters from 3:40 to 3:50 p.m.

39. There were no items arising subsequent to posting of the agenda.

The meeting was adjourned at 3:50 p.m. in memory of George Goehler, retired Manager of Operations.

Helen M. Bolen
District Secretary