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SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT
MINUTES/PROCEEDINGS

Regular Board Meeting
Board of Directors
Thursday, November 29, 1990
District Board Room
425 South Main Street
Los Angeles

Called to order at 12:22 P.M.

Directors Present

Nick Patsaouras, President
Don Knabe, Vice President
Richard Alatorre
Mas Fukai (Arr. 1:19 p.m.)
Marvin L. Holen
Jeff Jenkins

Jerold F. Milner
Jay B. Price
Charles H. Storing
Gordana Swanson
James L. Tolbert

Items were considered in the following order:

1. Recessed to Closed Session immediately following Roll Call to consider personnel, labor negotiations, real estate and litigation matters, returning to Open Session at 1:15 P.M. with the same Directors in attendance.

GOVERNMENT RELATIONS COMMITTEE

51. APPROVED 1991 joint SCRTRD/LACTC Legislative Goals.

Unanimous with 10 Directors present.

52. APPROVED the concept of the Proposed Dollar Coin Legislation.

Carried with 10 Directors present. Director Holen abstained and Director Storing voted no.

53. APPROVED Proposed 1991 State, Federal and Local Legislative Program, with the exception of Section 3.0 relative to rail construction and operations which was pulled for further discussion.

Unanimous with 11 Directors present.

With regard to Section 3.0 Director Swanson made a motion, seconded by Director Patsouras, to have the District independently pursue legislation and a powerful author for the rail construction and operations for this county.

Director Milner offered a rewording of Director Swanson's motion, that the District sponsor legislation that more clearly defines RTD's role as rail operator particularly with regard to commuter rail.

Director Tolbert suggested working with the Commission to clarify the role of the District and to seek appropriate legislation, while Director Knabe felt the matter could be clarified between the two agencies without legislation.

After considerable debate, Director Alatorre offered a substitute motion which was seconded by Director Tolbert, that Section 3.0 of the Legislative Program be tabled pending further negotiation with the relevant parties at the Los Angeles County Transportation Commission.

Unanimous with 11 Directors present.

2. Report of the President

President Patsouras requested that legal staff put a procedure in place whereby any employee involved in an accident while on duty, whether or not the employee was at fault, would have 24-hour access to a member of the Legal Department staff for consultation, and moral/professional support.

3. Report of the General Manager

Alan Pegg advised the Board of several personal improvement programs for drivers which will be brought to the Board at the January Committee of the Whole.

FACILITIES AND CONSTRUCTION COMMITTEE

49. APPROVED a lease agreement with the City of Riverside for use of Division 13 in Riverside for a period of one (1) year at a monthly rental rate of \$3,000 per month with provision for a month-to-month extension; form of agreement subject to approval of General Counsel.

Unanimous with 9 Directors present.

50. APPROVED a lease amendment with International Record Syndicate, Inc. for lease of 3939 Lankershim Blvd., North Hollywood, effective December 1, 1990 with the following provisions:

- a. Extend the term of the existing lease of 3939 Lankershim Boulevard for 30 months and provide for two 1-year options.
- b. Effective June 1, 1991, increase rent to \$20,295 per month and provide for annual C.P.I. adjustments effective June 1, 1992.
- c. Include additional 25 parking spaces at 3903 Lankershim Boulevard at monthly rate of \$50 per space per month;

form of agreement subject to approval of the General Counsel.

Unanimous with 9 Directors present.

4. Director Special Items

Director Swanson requested that staff research the requirements for membership in the "UITP" and bring a report back to the Board.

CONSENT CALENDAR

Items 5-12, 14, 15, and 17-27 of the Consent Calendar were unanimously approved in one motion with 10 Directors present.

5. APPROVED Requisition No. 0-3200-278 and an option for one additional year with Jostens, Inc., Torrance, covering procurement of safety awards at an additional estimated cost of \$154,471, for an estimated total contract amount of \$302,471; form of option subject to approval of the General Counsel.

6. APPROVED Requisition No. 0-9399-478 and amendment of an existing contract with Frank Kirshner, Hawthorne, covering mechanical engineering consulting services relating to Voith transmission problems in the District's Flexible bus fleet, for an additional six months at an additional estimated cost of \$10,000, for an estimated total contract amount of \$30,000; form of contract amendment subject to approval of the General Counsel.

7. APPROVED Requisition No. 0-9630-412 and a contract with Harris Corporation, San Carlos, covering a sole source procurement of one spare part kit for the Microwave Loop Radio System, for a total cost not to exceed \$30,304; form of contract subject to approval of the General Counsel.

8. APPROVED Requisition No. 0-9630-417 and a contract with Sefac Corporation, Columbia, MD, covering the repair of 58 Sefac hoists for a total cost not to exceed \$26,400; form of contract subject to approval of the General Counsel.

9. APPROVED Requisition No. 0-9399-335 and option of a lease purchase agreement with Enterprise Rent-A-Car and Leasing, Carson, covering the procurement of four pick-up trucks, for a total cost of \$38,714; form of contract subject to approval of the General Counsel.

10. APPROVED Requisition No. 0-9399-336 and option of a lease purchase agreement with Enterprise Rent-A-Car and Leasing, Carson, covering the procurement of three passenger vans for a total cost of \$30,122; form of contract subject to approval of the General Counsel.

11. APPROVED Requisition No. 0-9699-116 and a contract with G. E. Mobile Communications, Orange, covering procurement of four base stations and accessories, under Los Angeles County Contract No. 50388, for a total cost not to exceed \$35,303; form of contract subject to approval of the General Counsel.

12. APPROVED Requisition No. 9-9680-07 and contracts, under RFP No. 90-19, with:
 - a) Los Angeles County Internal Services Department covering as-needed repairs to Metro Blue Line facilities, systems and equipment for a one-year period, with an option for two additional one-year renewals at the election of the District, for a first year cost not to exceed \$100,000;
 - b) Preventive Maintenance Services Co., Monrovia, covering preventive maintenance for Metro Blue Line facilities, systems and equipment for a one-year period, with an option for two additional one-year renewals at the election of the District for a first year cost not to exceed \$100,000; form of contracts subject to approval of the General Counsel.

Pending final negotiation of the Metro Blue Line operating budget, this procurement will be funded by the Los Angeles County Transportation Commission for a total cost of \$200,000.

14. APPROVED Requisition No. 0-7500-214 and a contract with Dr. Gary Zagelbaum, under RFP No. 90-28, covering On-Site OSHA-mandated Pulmonary Function Testing at various District locations for a one-year period, with an option for four additional years at the election of the District, for an estimated annual cost not to exceed \$40,000; form of contract subject to approval of the General Counsel.

15. APPROVED contracts, under RFP No. 90-43, with:

- a) Artype Publications, Inc., Culver City, covering graphic design services for a one-year period for a cost not to exceed \$40,000;
- b) Dynatype Graphics & Design Center, Glendale, covering graphic design services for a one-year period for a cost not to exceed \$40,000; and
- c) Multi-Graphics, Inc., Marina del Rey, covering graphic design services for a one-year period for a cost not to exceed \$40,000;

for a total cost of \$120,000; form of contracts subject to approval of the General Counsel.

17. APPROVED Requisition No. 0-3900-153 and amendment of an existing contract with A & R Brokers, covering procurement of copier and printing paper, and:

- a) extended expiration date to December 31, 1990;
- b) increased total cost by an additional \$150,000, for an estimated total contract amount of \$1,620,500;

form of contract amendment subject to approval of the General Counsel.

18. APPROVED New Turnaround Route on Line 51-351 in the Athens area.

19. APPROVED New Turnaround Route on Line 111-112 in the City of Santa Fe Springs and the Florence area of the County of Los Angeles.

20. APPROVED New Turnaround Route on Line 108 in the City of Maywood.

21. APPROVED Minor Route Modification to Lines 26-51-351-434-436 and 439 in Downtown Los Angeles.
22. RECEIVED AND FILED Report Calendar - November 9, 1990 to November 28, 1990.
23. RECEIVED AND FILED Statement of Purchases - \$5,000 - \$24,999 for a period of October 1, 1990 through October 31, 1990.
24. RATIFIED temporary route diversions as filed with the District Secretary.
25. RATIFIED Bus Stops and Zones Report as filed with the District Secretary.
26. APPROVED minutes of Regular Board Meetings held October 25 and November 8, 1990.
27. APPROVED Board Request List for November, 1990.
13. APPROVED Requisition No. 0-2300-35 and a contract with William M. Mercer, under RFP No. 90-49, covering the provision of consulting services related to overall benefits planning for labor negotiations for a total cost not to exceed \$175,000; form of contract subject to approval of the General Counsel.

Unanimous with 7 Directors present.

Goldy Norton, Attorney for the UTU, addressed the Board to convey the offer of UTU President, Mr. Earl Clark, to volunteer as benefits planning consultant for labor negotiations.

On motion duly made, seconded and unanimously approved, Agenda Item No. 8 was BROUGHT BACK FOR RECONSIDERATION.

Director Alatorre inquired if the required repair work on Sefac Hoists could be done by District employees. John Richeson responded that these are specialty items which have never been repaired by District mechanics and that there is also a warranty relationship with the manufacturer which has to be protected.

ATU President, Neil Silver, complained that this award was not discussed with the union and is therefore in violation of the union contract. Mr. Richeson reiterated that this repair work has never been done by District mechanics.

Carried with 8 Directors present and Director Alatorre objecting.

16. Considered General Manager's report containing a recommendation to execute a contract with Security Pacific Merchant Bank, under RFP No. 90-44, covering financial advisory services for a one-year period with two one-year options at the election of the District, for a total cost not to exceed \$65,000; form of contract subject to approval of the General Counsel.

On query from the Board as to why the lowest bidder, Public Financial Management, was not recommended for award, Controller-Treasurer, Tom Rubin, explained that staff felt PFM had the potential for a conflict of interest as they have advised the Commission on financial matters for many years.

Several Directors indicated that with 6 joint SCRTD/LACTC Board members this might be an excellent time to do some joint financial planning.

Director Swanson made a motion to move the staff recommendation.

Dwight Alexander of Public Financial Management spoke to the Board regarding the qualifications of his company.

Director Knabe made a substitute motion, seconded by Director Alatorre, to award the contract to Public Financial Management Inc.

The substitute motion was approved on the following Roll Call vote:

Ayes: Alatorre, Fukai, Jenkins, Knabe,
Price, Patsaouras
Noes: Storing, Swanson
Abstain: None
Absent: Holen, Milner, Tolbert

ADVANCE PLANNING COMMITTEE

37. **ADOPTED a 6-month demonstration policy allowing bicycles on rail lines.**

Unanimous with 7 Directors present.

38. **CONSENTED TO the Los Angeles City Department of Transportation (LADOT) proposed operation of the Van Nuys-Studio City Shuttle Bus Service.**

Unanimous with 7 Directors present.

39. **CONSENTED TO the City of Glendale's Commuter Shuttle Service.**

Unanimous with 7 Directors present.

40. **CONSENTED TO the proposed city of Diamond Bar's Shuttle Bus Service.**

Unanimous with 7 Directors present.

41. APPROVED 1990 Holiday Season Fare Reduction Demonstration Program on the following Roll Call vote.

Ayes: Alatorre, Fukai, Jenkins, Knabe,
Price, Storing, Patsaouras
Noes: Swanson
Abstain: None
Absent: Holen, Milner, Tolbert

PERSONNEL AND LEGAL COMMITTEE

28. AUTHORIZED the addition of 31 Non-Contract positions to support Blue Line operations.

Unanimous with 8 Directors present.

Public comment was received from J. Walsh encouraging the District to seek reimbursement from the Commission out of Prop. C funds for the added positions.

29. APPROVED Requisition 0-0990-493 for additional funds for Non-Contract medical insurance for the remainder of calendar year 1990, adding \$400,000 to contracts totalling \$6,340,000; form of contract documents subject to approval of General Counsel.

Unanimous with 8 Directors present.

30. APPROVED Requisition 0-0990-494 for additional funds for Non-Contract dental insurance for the remainder of calendar year 1990, adding \$52,000 to contracts totalling \$539,000; form of contract documents subject to approval of General Counsel.

Unanimous with 8 Directors present.

31. Proposed reclassification of Non-Contract positions was REFERRED BACK TO STAFF for preparation of a new report including a proposal for upgrading salaries and increasing the number of the Customer Relations and Community Relations Departments representatives.

Unanimous with 8 Directors present.

32. APPROVED proposed increase in Non-Contract uniform allowances.

Unanimous with 8 Directors present.

33. APPROVED Requisition 0-7500-397 to increase Contract #5179 with California Newspaper Service Bureau by \$55,000 to cover costs of employment recruitment advertising in support of meeting District-wide objectives related to promoting District employment opportunities.

Unanimous with 8 Directors present.

34. APPROVED Sideletter of Agreement No. XXXIX between the Southern California Rapid Transit District and the Transportation Communications Union to increase the bilingual differential pay for Telephone Information Clerks.

Unanimous with 8 Directors present.

35. APPROVED Sideletter of Agreement No. XL between the Southern California Rapid Transit District and the Transportation Communications Union to establish a new classification and pay rate in the Contracts, Procurement and Materiel Department for a Senior Truck Driver Clerk.

Unanimous with 8 Directors present.

36. APPROVED exception to Non-Contract policy on leave of absence limitation.

Unanimous with 8 Directors present.

MARKETING AND CUSTOMER INFORMATION COMMITTEE

43. APPROVED a contract with Environmental Systems Research Institute, Redlands, under RFP No. 89-46, covering the provision of a Geographic Information System for a total cost of \$166,784; form of contract subject to approval of the General Counsel.

This procurement is funded in part under UMTA Grant No. CA-90-X059.

Unanimous with 8 Directors present.

EQUIPMENT, OPERATIONS AND ACCESSIBLE TRANSPORTATION COMMITTEE

44. APPROVED Requisition No. 0-0998-500 and fourth year funding of a five-year contract with HCM Claim Management Corporation, Park Ridge, New Jersey, covering continuation of Public Liability/Property Damage Claims Administration Services for an additional estimated total cost not to exceed \$5,500,000, for a total contract amount of \$20,215,932; form of contract amendment subject to approval of the General Counsel.

Unanimous with 8 Directors present.

45. REJECTED non-responsive bid submitted by Uarco, Inc., Culver City, and APPROVED a contract with O.E.I. Business Forms, Santa Fe Springs, the lowest responsible bidder, under Bid No. 11-9013 covering procurement of computer paper for a one-year period, with an option for one additional year at the election of the District for an estimated annual cost of \$130,300; form of contract subject to approval of the General Counsel.

Unanimous with 8 Directors present.

46. REJECTED alternate non-responsive bid submitted by Almac Plastic, Inc., Brooklyn, NY, and APPROVED a contract with Almac Plastic, Inc., Brooklyn, NY the lowest responsible bidder, under Bid No. 11-9012, covering procurement of new acrylic bus windows for a one-year period, with an option for one additional year at the election of the District at an estimated annual cost of \$708,113; form of contract subject to approval of the General Counsel.

Unanimous with 8 Directors present.

47. REJECTED all bids under Bid No. CA-90-X283-J and APPROVED reissuance of bid invitations with revised bid specifications covering rehabilitation of Terminals 38 and 39 for an estimated cost of \$426,000; form of contract subject to approval of the General Counsel.

This project is funded in part under UMTA Grant No. CA-90-X283.

Unanimous with 8 Directors present.

48. APPROVED Memorandum of Understanding for Blue Line Liability Insurance.

Project is funded by LACTC.

Unanimous with 7 Directors present.

GENERAL ITEMS

54. Considered items arising subsequent to the posting of the agenda.

On motion duly made, seconded and unanimously approved Item 54a was ADDED TO THE AGENDA.

- 54a. APPROVED a grant amendment application under Section 9 of the Urban Mass Transportation Act of 1964, as amended, for \$29,640,000 for capital assistance to purchase 120 low-emission buses; form of documents subject to approval of the General Counsel.

This procurement is funded \$23,712,000 federal share and \$5,928,000 local share.

Unanimous with 8 Directors present.

55. Public Comment

J. Walsh expressing the opinion that Proposition C monies should go to bus services.

M. Wiseman of the Transit Police Officers' Association announced a dinner they were sponsoring for less fortunate families and invited Board members to attend.

Transit rider, J. Salpis, registered complaint, submitted a signed petition and requested that Line No. 61 be reinstated as its removal from service has made it more difficult for riders to get to Rancho Los Amigos Hospital.

42. CARRIED OVER Systems Report on Passenger Overcrowding on Los Angeles County Bus Services to Joint SCRTD/LACTC Board Meeting of December 5, 1990.

Director Knabe complimented the Marketing Department for the new brochure which explains how to get from the Blue Line to downtown Los Angeles.

Adjourned at 2:40 P.M.


Assistant District Secretary