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SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

MINUTES/PROCEEDINGS

Regular Board Meeting  
Board of Directors  
District Board Room  
425 South Main Street  
Los Angeles

February 28, 1991

Called to order at 1:24 p.m. by President Patsaouras:

Directors Present:

Nick Patsaouras  
Richard Alatorre  
Mas Fukai  
Marvin L. Holen  
Jeff Jenkins

Jay B. Price  
Charles H. Storing  
Gordana Swanson  
James L. Tolbert

Directors Absent:

Don Knabe

Jerold F. Milner

1. Recognized retirees and employees of the month.
  
2. Recessed to Closed Session at 1:24 p.m. to consider personnel, real estate and litigation matters and labor negotiations returning at 1:30 p.m. with all Directors responding to Roll Call except Directors Knabe, Milner and Tolbert. No report was made on matters discussed in Closed Session.

(Director Tolbert arrived at 1:38 p.m.)

3. Report of the President

No report was made

4. Report of the General Manager

No report was made

6. RECEIVED a report on proposed changes to Proposition A Discretionary Guidelines.

A presentation was made by Neil Peterson, Executive Director Los Angeles County Transportation Commission (LACTC), on the status of negotiated changes of the Proposition A guidelines.

At the conclusion, Director Holen reported that the action taken at the LACTC on February 27 was to adopt the guidelines in principle and to bring back to the March 27 LACTC meeting the language to be contained in the guidelines.

Director Tolbert spoke to the fact that these guidelines are being driven by federal and state legislation. Director Holen also suggested that if the guidelines require eight votes for approval at the LACTC then any decision based on those guidelines should also require eight votes.

In conclusion, Director Holen thanked Messrs. Peterson, Pegg, Spivack and B. Roche of Supervisor Hahn's office, for their efforts in the negotiations that resulted in the proposed guidelines.

General Manager Pegg also encouraged the staffs to proceed to finalize the guidelines.

5. Director Special Items

Director Swanson reported on her trip to Washington, D.C. to meet with legislators.

Director Tolbert inquired about the progress on consolidation of the DBE/WBE functions at the LACTC and RTD. Staff responded there are several issues that have not been resolved. Director Fukai asked about input and Director Patsaouras suggested that the Equal Opportunity & Affirmative Action Committee schedule a meeting prior to the March 6 LACTC/RTD Joint Meeting to discuss the issue.

7. APPROVED Metro Blue Line Operating Agreement, with modifications as noted in the General Manager's report dated February 21, 199, for operation covering the two year period beginning July 16, 1990 through July 15, 1992; form of documents subject to approval of the General Counsel.

UNANIMOUS, with 7 directors present

#### CONSENT CALENDAR

On motion duly made, seconded and unanimously carried, items 8 through 19 on the Consent Calendar were approved in one motion with seven (7) directors present.

8. APPROVED a contract with Uniforms Manufacturing, Inc. Sylvan Lake, MI, the lowest responsible bidder under Bid No. 02-9112 covering procurement of coveralls, shirts, shop coats and pants for a one-year period, with an option for one additional year at the election of the District, for an estimated annual cost of \$176,012; form of contract subject to approval of the General Counsel.
9. APPROVED a contract with Globe Ticket & Label, Warminster, PA, the lowest responsible bidder under Bid No. 01-9129 covering printing and delivery of bus transfers for a two-year period for a total bid price of \$1,273,973; form of contract subject

10. REJECTED non-responsive bids submitted by PC Systems Design, Pasadena, and Silco Computers, Inc., Santa Fe Springs, and APPROVED a contract with PC Systems Design, Pasadena, the lowest responsible bidder, under Bid No. 01-9124 covering the procurement of four personal computer work stations for a total bid price of \$28,700; form of contract subject to approval of the General Counsel.

11. APPROVED Requisition 1-0998-018, continuation of negotiations and a contract amendment with Associated Risk Services (ARS), Atlanta, GA, covering workers' compensation claims administration services, effective December 1, 1990 through November 30, 1991, for an estimated additional cost of \$3,835,997, increasing the total fourth year cost to \$5,000,000, and increasing the total contract amount to \$16,739,343; form of documents subject to approval of the General Counsel.

12. APPROVED Requisition No. 1-9630-47 and amendment to an existing contract with Damas Nursery, Montebello, covering the provision of landscape maintenance services at Division 11 through June 10, 1991, increasing the total cost by an additional estimated \$4,900, for a total contract amount of \$26,900; form of contract amendment subject to approval of the General Counsel.

Funds are included in the FY 91 Metro Blue Line Budget and are reimbursable from the Los Angeles County Transportation Commission.

13. APPROVED Requisition 1-1400-4 and amendment of an existing contract with Radio and TV Reports, covering electronic media reporting services through July 31, 1991, increasing the total cost by an additional estimated \$6,000, for an estimated total cost of \$29,000; form of contract amendment subject to approval of the General Counsel.

14. RATIFIED bus stops and zones as filed with the Secretary.

15. **RATIFIED temporary route diversions as filed with the Secretary.**
16. **Received and filed Report Calendar - February 15 to 27, 1991.**
17. **Received and filed Statement of Purchases - \$5,00 to \$24,999 for the month of January, 1991.**
18. **APPROVED minutes of Special Board Meeting held February 7, 1991 and Regular Board Meeting held February 14, 1991.**
19. **Received and filed Board Request List - February 25, 1991.**

**EQUIPMENT, OPERATIONS & ACCESSIBLE TRANSPORTATION COMMITTEE**

20. **Received and filed Fiscal Year 1991 Second Quarter Claims and Safety Report.**  
**UNANIMOUS, with 7 directors present**
21. **Received and filed six month progress report on accessible service.**  
**UNANIMOUS, with 7 directors present**

22. RECEIVED report regarding improvement to the cleanliness of the District's bus fleet, and the General Manager was directed to organize a team of three staff members to meet with Director Tolbert to develop a feasible policy regarding bus cleanliness.

UNANIMOUS, with 8 director present

Director Fukai commented that the cost could be borne by an allocated amount from each Supervisorial District and from the City of Los Angeles.

#### FACILITIES & CONSTRUCTION COMMITTEE

23. APPROVED:

- a. a lease agreement effective March 1, 1991 with Hugh Way, for an employee parking lot and bus storage area of approximately 61,230 square feet adjacent to Division 16 in Pomona for a period of three years with two one-year options at a monthly rental rate of \$3,980, plus taxes, with annual rental adjustment based on the Consumer Price Index;
- b. the environmental process required for the expansion and acquisition of Division 16;

form of documents subject to approval of the General Counsel.

UNANIMOUS, with 8 directors present

#### ADVANCE PLANNING COMMITTEE

24. APPROVED modifications to the Bus Rail Interface Plan for Metro Blue Line as noted in the General Manager's report dated February 25, 1991, under items 1 and 3; and, APPROVED retention of Line 457, reducing the number of trips from seven to five, with one run to be used as a feeder to the Blue Line on an experimental basis.

UNANIMOUS, with 8 directors present

25. APPROVED implementation of SCRTD Sector Studies Cycle as noted in the General Manager's report dated February 22, 1991, with both the study and additional positions to be done as funds become available.

CARRIED, with 8 directors present and Director Storing voting "No"

#### GOVERNMENT RELATIONS

26. Received the State Legislative update dated February 25, 1991 and went on record to SUPPORT WITH AMENDMENTS the following bills:

AB 468 CARRIED, with 8 directors present and Director Holen "Abstaining"

AB 446 UNANIMOUS, with 8 directors present

#### EXECUTIVE COMMITTEE

27. APPROVED Requisition 0-5700-37 and contracts with the firms of Miranda, Strabala & Associates and Grant Thornton, covering provision of "As-Needed" Operational Audits and Management Reviews for the Office of the Inspector General for an estimated annual cost of \$400,000; form of documents subject to approval of the General Counsel.

CARRIED, with 8 directors present and Director Swanson "Abstaining"

Appearance of D. Morrisette, Management Accounting Services, protesting the handling of the RFP, in particular her company not being placed on the "short list."

Director Jenkins requested a staff report on how short lists are developed. Also requested was information on how the District assures that the WBE and DBE firms actually participate in the manner indicated and how more DBE's can be brought into the mainstream to become prime contractors.

GENERAL ITEMS

28. Considered items arising subsequent to the posting of the agenda.

On motion duly made, seconded and carried with eight (8) directors present, item 28a was added to the agenda.

- 28a. APPROVED filing of Section 6 and Section 8 technical assistance grant applications with the Department of Transportation for:

- a. a study to evaluate the durability and reliability of low emission bus engines (\$1,401,651), under Section 6 of the Urban Mass Transportation Act of 1964, as amended; and
- b. a study to develop design documents to convert or construct bus transit facilities to provide alternative fueling capabilities (\$1,016,988), under Section 8 of the Urban Mass Transportation Act of 1964, as amended:
  1. to convert a diesel facility to compressed natural gas;
  2. to convert a diesel facility to methanol; and
  3. to construct a facility with alternative-fueling and servicing capabilities.

APPROVED revision to the Fiscal Year 1991 Transportation Improvement Program to include the above mentioned studies; and a request to the Los Angeles County Transportation Commission to provide the 20% local match for the Section 8 application.

UNANIMOUS, with 8 directors present

29. Public comment - None

There being no other business, the meeting adjourned at 2:58 p.m.

  
Helen M. Bolen