

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of the Board
of Directors of the District

September 12, 1978

Upon notice duly given, the Board of Directors of the Southern California Rapid Transit District met at a Regular Meeting in the District Board Room, 425 South Main Street, Los Angeles, California, at 1:00 p.m. on September 12, 1978, at which time President Marvin L. Holen called the meeting to order.

Directors Present

Byron E. Cook	Mike Lewis
Donald Gibbs	(entered at 1:15 p.m.)
(entered at 1:12 p.m.)	Thomas G. Neusom
David K. Hayward	Jay B. Price
Marvin L. Holen	Ruth E. Richter
Gerald B. Leonard	Charles H. Storing

Directors Absent:

George Takei

Staff Present:

Jack R. Gilstrap, General Manager
Richard T. Powers, General Counsel
Samuel M. Black, Manager of Operations
George L. McDonald, Manager of Planning & Marketing
Joe B. Scatchard, Controller-Treasurer-Auditor
Jack T. Stubbs, Asst. General Manager for Administration
John Wilkens, Manager of Employee Relations
Mike Olivas, Deputy Administrator - Equal Employment
Opportunity
Richard Gallagher, Manager & Chief Engineer -
Rapid Transit/Bus Facilities
R. K. Kissick, Secretary

Resolution
No. Assigned

Also present were members of the public and the news media.

Report of the Surface Operations Committee

On motion of Director Price, Chairman of the Surface Operations Committee, seconded and carried as noted below, Agenda Item Nos. 1, 2, 3 and 5 were approved and the following resolutions adopted:

Ayes:	Cook, Hayward, Holen, Leonard, Neusom, Price, Richter, Storing
Noes:	None
Abstain:	None
Absent:	Gibbs, Lewis, Takei

R-78-345

RESOLVED, that the report dated September 6, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute a contract with Grumman Flxible, 3215 North Alameda Street, Compton, the lowest responsible bidder under Bid No. 8-7810, covering the District's brake drum requirements for a two-year period at an estimated bid price of \$344,924; form of contract subject to approval of the General Counsel.

R-78-346

RESOLVED, that the report dated September 6, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute a contract with Bearing Sales, 2345 South Atlantic Blvd., Los Angeles, the lowest responsible bidder under Bid No. 8-7815, covering the District's requirements for miscellaneous bearings for a one-year period at an estimated bid price of \$155,200; form of

Resolution
No. Assigned

R-78-346
(Continued)

contract subject to approval of the
General Counsel.

R-78-347

RESOLVED, that the report dated
September 6, 1978, a copy of which is
filed with the Secretary, is approved,
and the General Manager is authorized
to execute contracts with the lowest
responsible bidders under Bid No. 8-7817
covering the District's requirements
for miscellaneous fuel and oil filter
elements for a two-year period, as
follows:

- a. Filter Supply Company, 1210 North
Knollwood Circle, Anaheim, covering
miscellaneous Baldwin filters, at an
estimated price of \$47,428;
- b. Cummins Service & Sales, 1661 McGarry,
Los Angeles, covering miscellaneous
Fleetguard filters, at an estimated
price of \$32,920; and
- c. Southern California Automotive Parts,
1401 East Adams Blvd., Los Angeles,
covering miscellaneous AC filters,
at an estimated price of \$101,114;

form of contracts subject to approval of
the General Counsel.

R-78-348

RESOLVED, that the report dated
August 28, 1978, a copy of which is filed
with the Secretary, is approved, and the
General Manager is authorized to execute
a lease agreement with the Department of
General Services, State of California,
covering certain employee parking at
Division 8, 14601 Sherman Way, Van Nuys,
at a rental rate of \$200 per month for
two years; form of lease renewal agree-
ment subject to approval of the General
Counsel.

(Director Gibbs entered the meeting at
1:12 p.m.)

Resolution
No. Assigned

On motion of Director Price, seconded and carried with Director Richter voting "no", Agenda Item No. 4, reading as follows, was carried over with a request that the Government Relations Committee investigate with the Los Angeles County Transportation Commission the matter of receiving funding for acquisition of property necessary for construction of a permanent maintenance and operating facility in the southwest Los Angeles area:

"Consider authorization of the General Manager to execute a lease renewal with L D & N Service Corporation covering 10.3 acres being utilized as Division 18 Bus Maintenance and Operating Facility at 777 West 190th Street, Los Angeles, at a rental rate of \$11,000 per month for five (5) years; form of lease renewal agreement subject to approval of the General Counsel."

On motion of Director Price, seconded and carried as noted below, Agenda Item No. 6 was approved and the following resolution adopted:

R-78-349

RESOLVED, that the report dated August 30, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute a lease agreement with the Los Angeles Unified School District of Los Angeles County covering the lease of approximately 58,302 square feet near the northeast corner of the District's Vernon Yards

Resolution
No. Assigned

R-78-349
(Continued)

property to the School District for use as a bus storage facility for a three-year term commencing September 15, 1978, at a monthly rental of \$1,455; form of lease agreement subject to approval of the General Counsel.

RESOLVED FURTHER, that the staff is requested to bring back to the Surface Operations Committee a report for consideration regarding a policy of rates of return to the District on future property leases.

Ayes: Cook, Gibbs, Hayward, Holen,
Leonard, Neusom, Price, Richter,
Storing
Noes: None
Abstain: None
Absent: Lewis, Takei

Report of the Equipment & Maintenance Committee

On motion of Director Storing, Chairman of the Equipment & Maintenance Committee, seconded and carried as noted below, Agenda Item Nos. 7, 8 and 9 were approved and the following resolutions adopted:

Ayes: Cook, Gibbs, Hayward, Holen,
Leonard, Neusom, Price,
Richter, Storing
Noes: None
Abstain: None
Absent: Lewis, Takei

R-78-350

WHEREAS, on September 12, 1978, a Special Purchasing Committee required by Section 8.3 (B)(4) of the Rules and Regulations, and the Equipment & Maintenance Committee reviewed and recommended for approval Requisition No. 8-3400-5;

Resolution
No. Assigned

R-78-350
(Continued)

NOW, THEREFORE, BE IT RESOLVED, that the report dated September 7, 1978, together with Requisition No. 8-3400-5 and bid specifications, copies of which are filed with the Secretary, are approved, and the Purchasing Agent is authorized to call for bids covering the purchase of twenty (20) double-deck buses, with spare parts, at an estimated cost of \$5,267,000; subject to the prior concurrence of UMTA (Capital Grant Project No. CA-03-0132); form of bid requirements and specifications; subject to approval of the General Counsel.

R-78-351

RESOLVED, that the report dated September 6, 1978, together with Requisition No. 8-3400-06 and bid specifications, are approved, and the Purchasing Agent is authorized to call for bids covering the procurement of seven (7) heavy-duty vans, which purchase is funded in part under UMTA Capital Grant Project Nos. CA-03-0106 and CA-03-0132, form of bid requirements and specifications subject to approval of the General Counsel.

R-78-352

RESOLVED, that the report dated September 6, 1978, together with Requisition No. 8-3400-07 and bid specifications, are approved, and the Purchasing Agent is authorized to call for bids covering the procurement of eleven (11) diesel-powered pickup trucks, which purchase is funded in part under UMTA Capital Grant Project No. CA-03-0132; form of bid requirements and specifications subject to approval of the General Counsel.

Director Storing reported that Agenda Item No. 10, a contract award covering the purchase of two 2-ton lift trucks, had been carried over by the Equipment & Maintenance Committee for consideration by the full Board, following receipt of additional information from the staff which the Committee had requested.

Resolution
No. Assigned

(Director Lewis entered the meeting at
1:15 p.m.)

Director of Purchasing Earl Stanley appeared before the Board and reported that the Staff Purchasing Committee, after very lengthy discussion and consideration of the very minor deviations from the specifications by the Clark Equipment Company, had recommended award of the contract to Clark, and which recommendation had been approved by the General Counsel's office. He explained the minor deviations from the specifications, and specifically on the warranty deviations by Clark. He also stated that Allis-Chalmers, which Company was protesting the bid award, had also deviated from the specifications with respect to the warranty provisions.

Mr. Daniel Hicks, representing Allis-Chalmers, appeared before the Board and stated that the Allis-Chalmers standard warranty is 90 days or 720 hours, but felt that his company's bid was for one year as required by the specifications. On specific questioning by President Holen, Mr. Hicks agreed that the Allis-Chalmers bid did, in fact, deviate from the specifications on the warranty provisions.

Resolution
No. Assigned

On inquiry of Director Cook, Mr. Stanley reported on the additional time and costs involved if all bids were rejected and the matter rebid.

Director Storing moved that the Clark Equipment Company bid be declared as non-responsive and the contract awarded to Allis-Chalmers, which motion was seconded, but failed by a Roll Call vote, as follows:

Ayes:	Leonard, Lewis, Richter, Storing
Noes:	Cook, Gibbs, Hayward, Holen, Neusom, Price
Abstain:	None
Absent:	Takei

Director Hayward moved approval of the staff report and award of contract to Clark Equipment Company, which motion was seconded, carried by a Roll Call vote as noted below, and the following resolution adopted:

R-78-353

RESOLVED, that the report dated September 6, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to reject the bid of Freeborn Equipment Company, under Bid No. CA-03-0132-J, as non-responsive, and execute a contract with Clark Equipment, 8314 East Slauson Avenue, Pico Rivera, the lowest responsible bidder under Bid No. CA-03-0132-J, covering the procurement of two (2) 2-ton lift trucks, at a total bid price of \$29,670; subject to the concurrence of UMTA (UMTA Capital Grant Project No. CA-03-0132); form of contract subject to approval of the General Counsel.

Resolution
No. Assigned

R-78-353
(Continued)

Ayes: Cook, Gibbs, Hayward, Holen,
Leonard, Neusom, Price
Noes: Lewis, Richter, Storing
Abstain: None
Absent: Takei

Report of the Customer Relations & Public Information
Committee

On motion of Director Richter, Chairman
of the Customer Relations & Public Information
Committee, seconded and carried as noted below,
Agenda Item No. 11 was approved and the following
resolution adopted:

R-78-354

RESOLVED, that the report dated
September 12, 1978, a copy of which is
filed with the Secretary, is approved,
and the General Manager is authorized
to execute contracts with major hotels,
travel agencies and travel group opera-
tors, providing for a ten percent (10%)
commission on the sale of Airport Express
tickets and Tourist Passes, with the
exception of the sale of the Tourist
Pass by travel agencies in the District's
service area; form of contracts subject
to approval of the General Counsel.

Ayes: Cook, Gibbs, Hayward, Holen,
Leonard, Lewis, Neusom, Price,
Richter, Storing
Noes: None
Abstain: None
Absent: Takei

Director Richter reported that after a lengthy
discussion, the Customer Relations & Public
Information Committee had recommended approval of
the staff report and recommendation under Agenda
Item No. 12 to not revise the age limit require-
ments for the purchase of student passes, so moved,

Resolution
No. Assigned

which motion was seconded, carried as noted below,
and the following resolution adopted:

R-78-355

RESOLVED, that the report dated September 12, 1978, a copy of which is filed with the Secretary, is approved, and the staff recommendation that the age limit of under twenty-two (22) years of age to qualify for the purchase of a Student Pass be retained is adopted.

Ayes: Cook, Gibbs, Hayward, Holen,
Leonard, Lewis, Price, Richter,
Storing
Noes: Neusom
Abstain: None
Absent: Takei

(Director Neusom left the meeting at
1:30 p.m.)

Report of the Advance Planning Committee

On motion of Director Hayward, Chairman of the Advance Planning Committee, seconded and carried as noted below, Agenda Item Nos. 13 and 14 were approved and the following resolutions adopted:

Ayes: Cook, Gibbs, Hayward, Holen,
Leonard, Lewis, Price, Richter,
Storing
Noes: None
Abstain: None
Absent: Neusom, Takei

R-78-356

RESOLVED, that the report dated September 1, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute agreements with the Santa Anita and Hollywood Park Race Tracks providing for the

Resolution
No. Assigned

R-78-356
(Continued)

District to furnish Race Track shuttle services for Fiscal Year 1979 at the rates provided for in the aforementioned report; form of agreements subject to approval of the General Counsel.

R-78-357

RESOLVED, that the report dated September 1, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to enter into contracts covering the leasing of District buses for Fiscal Year 1979 at the lease bus rates attached to these Minutes as EXHIBIT 1; form of contracts subject to approval of the General Counsel.

Report of the Personnel Committee

Director Lewis, Vice-Chairman of the Personnel Committee, reported that the Personnel Committee had met on September 5 and recommended for adoption the revised Affirmative Action Plan as outlined in the report dated September 6, 1978 under Agenda Item No. 15, so moved, which motion was seconded, carried as noted below, and the following resolution adopted:

R-78-358

RESOLVED, that the Affirmative Action Plan which has been revised in accordance with UMTA regulations, a copy of which is filed with the Secretary, be and the same is hereby adopted, and the General Manager is authorized to submit said Plan to UTMA for approval.

Resolution
No. Assigned

R-78-358
(Continued)

Ayes: Cook, Gibbs, Hayward, Holen,
Leonard, Lewis, Price, Richter,
Storing
Noes: None
Abstain: None
Absent: Neusom, Takei

Director Lewis reported that with respect to Agenda Item No. 16 (a) the Committee had reviewed the report regarding the employment freeze and had recommended for approval that the General Manager be authorized to continue filling the 105 non-contract and BRAC positions outlined in Attachment I of the report, together with a freeze on the 97 positions listed in Attachment II of the report, with the understanding that any of these positions to be filled in the future will be brought back to the Personnel Committee and the Board for approval before being filled, so moved, which motion was seconded.

The staff responded to questions of Director Leonard regarding the funding of the two EEO positions.

The question was called for on Director Lewis' motion, carried as noted below, and the following resolution adopted:

R-78-359

RESOLVED, that the report dated September 8, 1978, a copy of which is filed with the Secretary, is approved,

Resolution
No. Assigned

R-78-359
(Continued)

and the General Manager is authorized to continue filling the non-contract and BRAC positions as contained in Attachment I of the aforementioned report;

RESOLVED FURTHER, that the non-contract positions as contained in Attachment II of the aforementioned report be and the same are hereby frozen, with said positions to not be filled without the approval of the Personnel Committee and the Board of Directors.

Ayes:	Cook, Gibbs, Hayward, Holen, Leonard, Lewis, Price, Storing
Noes:	Richter
Abstain:	None
Absent:	Neusom, Takei

Director Lewis stated that the report dated September 8, 1978 under Agenda Item No. 16 (b), recommending a change in title and salary of the Deputy Administrator for Equal Employment Opportunity, had been carried over by the Personnel Committee for consideration at its next meeting.

Director Lewis also stated that the report dated September 8, 1978 under Agenda Item No. 16 (c), a background report on investigations of personnel in the Special Agent's Department, was an information report which had been reviewed by the Personnel Committee and received and filed.

Report of the Finance Committee

On motion of Director Lewis, Chairman of the Finance Committee, seconded and carried as noted

Resolution
No. Assigned

below, Agenda Item Nos. 17 and 18 were approved and the following resolution adopted and/or action taken.

Ayes: Cook, Gibbs, Hayward, Holen, Lewis, Leonard, Price, Richter, Storing
Noes: None
Abstain: None
Absent: Neusom, Takei

R-78-360

RESOLVED, that the report dated August 28, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute a contract amendment with Coopers & Lybrand/Wilfong & Co. covering the District's annual audit by increasing the scope of the audit and increasing the not-to-exceed cost by \$4,500; form of contract amendment subject to approval of the General Counsel.

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Received and filed the Operating Report for the month of July, 1978.

Approval of Consent Calendar

On motion of Director Cook, seconded and carried as noted below, Agenda Items No. 19 through 31, except Items No. 27 and 28 on the Consent Calendar, were approved, and the following resolutions were adopted and/or actions taken:

Ayes: Cook, Gibbs, Hayward, Holen, Leonard, Lewis, Price, Richter, Storing
Noes: None
Abstain: None
Absent: Neusom, Takei

R-78-361

RESOLVED, that the General Manager is authorized to award a contract to Atlantic Software, 257 South Lake Street, Pasadena,

Resolution
No. Assigned

R-78-361
(Continued)

under RFP 87801-A, covering computer software package at a cost not to exceed \$21,000, which project is funded in part under UMTA Project No. CA-09-0046; form of contract subject to approval of the General Counsel.

R-78-362

RESOLVED, that the General Manager is authorized to award a contract to Chemco Products, 19402 Suzanne Road, Compton, the lowest responsible bidder under Bid No. 8-7822, covering the District's requirements for concentrated pine odor cleaner for a two-year period, at a cost of \$20,200; form of contract subject to approval of the General Counsel.

R-78-363

RESOLVED, that the General Manager is authorized to award a contract to Pacific Wheel & Rim, 2925 Vail Avenue, Commerce, the lowest responsible bidder under Bid No. 8-7821, covering the District's requirements for con rod and cap assemblies and crankshaft assemblies for a one-year period, with option for one additional year at the election of the District, at an estimated annual bid price of \$19,473; form of contract subject to approval of the General Counsel.

R-78-364

RESOLVED, that the General Manager is authorized to award a contract to West Chemical, 4425 Bandini, Los Angeles, the lowest responsible bidder under Bid No. 8-7824, covering the District's requirements for insecticide for a two-year period, at an estimated bid price of \$18,467; form of contract subject to approval of the General Counsel.

R-78-365

RESOLVED, that the General Manager is authorized to award a contract to Mohawk Manufacturing Company, 6328 West Oaklon Street, Morton Grove, Ohio, the lowest responsible bidder under Bid No. 8-7818, covering the District's requirements for bevel gear assemblies for a one-year period, at an estimated bid price of \$13,038; form of contract subject to approval of the General Counsel.

Resolution
No. Assigned

R-78-366

RESOLVED, that the General Manager is authorized to award a contract to California Wiping Materials, 4370 Worth Street, Los Angeles, the lowest responsible bidder under Bid No. 8-7823, covering the District's requirements for powdered hand soap for a two-year period, at an estimated bid price of \$10,478; form of contract subject to approval of the General Counsel.

R-78-367

RESOLVED, that Requisition No. 8-7300-914 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for two-ply toilet paper for a one-year period; form of bid requirements and specifications subject to approval of the General Counsel.

R-78-368

RESOLVED, that Requisition No. 8-7300-915 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for curb marking paint for a one-year period; form of bid requirements and specifications subject to approval of the General Counsel.

R-78-369

RESOLVED, that Resolution No. R-77-394 adopted by the Southern California Rapid Transit District on October 18, 1977, be and the same is hereby rescinded in its entirety;

RESOLVED FURTHER, that Joe B. Scatchard, Frank Carr, Pedro Alatorre, Leonor B. Gomez, Josephine V. Nicasio, Dan E. Brough, Marlene Allen, F. Frederick Pollock, Don Cornish and Byron Lewis of the District; and Nanci Maccaroni, Bruce E. Hamilton, Mercedes Perez, Joyce Harris, Dan Desenberg, Carlton Scarlett and Perry Wadler of General Adjustment Bureau, Inc. are hereby appointed to represent the District in the Small Claims Courts of Los Angeles, Orange, San Bernardino and Riverside Counties.

RESOLVED FURTHER, that said persons are hereby authorized to do all things necessary and lawful to prosecute claims in said courts on behalf of the District and to do all things necessary and lawful to defend the District against claims filed in said courts;

Resolution
No. Assigned

R-78-369
(Continued)

RESOLVED FURTHER, that Richard K. Kissick, Secretary of the District, be and he is hereby authorized and empowered to accept service of process issued by said courts for and on behalf of the District; and

RESOLVED FURTHER, that Richard K. Kissick, Secretary of the District, be and he is hereby authorized to sign or verify on behalf of the District claims against public agencies or public officers.

-- Approved Minutes of Regular Meeting held August 22, 1978 and Special Meeting held September 5, 1978.

-- Ratified temporary route diversions as described in report dated September 8, 1978 filed with the Secretary.

-- Ratified changes in bus stop zones as described in report dated September 8, 1978 filed with the Secretary.

-- Received and filed the Purchasing Agent's Statement of Purchases over \$1,000 for the month of July, 1978.

Approval of Agenda Item Nos. 27 and 28

At the request of Director Storing, Agenda Item Nos. 27 and 28 had been removed from the Consent Calendar for separate consideration.

Director Storing inquired if when lines are placed on temporary route diversions did the staff consult with the operators. Mr. McDonald reported that the staff does listen to suggestions from the operators, but as a rule do not consult with the drivers but do take test trips over the proposed routes. Mr. Black explained that personnel on test trips were mostly former drivers, and also that many changes are

Resolution
No. Assigned

initiated at the suggestions of drivers, the same as suggestions from the general public.

Director Lewis moved approval of Agenda Item Nos. 27 and 28, which motion was seconded, carried as noted below and the following resolutions adopted.

R-78-370

RESOLVED, that the report dated September 6, 1978, a copy of which is filed with the Secretary, regarding a minor route modification of Line No. 83 - Wilshire Blvd. in the City of Santa Monica, is approved, and the General Manager is authorized to include in the Official Route Descriptions Seventh Revised Page 83, effective immediately.

R-78-371

RESOLVED, that the report dated September 6, 1978, a copy of which is filed with the Secretary, regarding a minor route modification of Line No. 776, Route "C" Airport Express, is approved, and the General Manager is authorized to include in the Official Route Descriptions Third Revised Page 776-A, effective as soon as possible.

Ayes:	Cook, Gibbs, Holen, Hayward, Leonard, Lewis, Price, Richter Storing
Noes:	None
Abstain:	None
Absent:	Neusom, Takei

Director Special Items

Director Gibbs questioned employing personnel that had possible back problems and can we control this problem. He felt there were ways of profiling these matters and save the District expenses in the future and the matter should be explored.

Resolution
No. Assigned

Director Cook inquired of Mr. Powers if there are legal requirements regarding the age limit for hiring, and Mr. Powers reported there is a federal law that states there must be a justification that age is a valid point for consideration. He also reported that at the suggestion of Director Gibbs, he and Mr. Wilkens are investigating the matter with the District's Workers Compensation insurance carrier and recommend what can be done with respect to the matter.

Director Lewis reported what the County is doing, especially with respect to possible heart problems by employees.

Mr. Wilkens reported that all special agents and security guards were put through psychological tests. He also reported that most companies do not x-ray backs before hiring, especially since it might be more costly if an x-ray upon employment shows nothing and after employment x-rays indicate a problem.

Mr. Gilstrap reported that he has already suggested that Mr. Wilkens explore the matter of exercise classes for operators. Mr. Wilkens also reported that new UMTA regulations regarding the handicapped may also change the employment regulations.

Resolution
No. Assigned

President Holen requested the staff to bring back a report regarding these matters to the Personnel Committee and the Board.

Director Storing requested that Page 12 of the July 25, 1978 Board Minutes be amended regarding the report made following an Executive Session of the Board. On motion of Director Storing, seconded and carried as noted below, the following resolution was adopted:

R-78-372

RESOLVED, that Page 12 of the July 25, 1978 Board Minutes are revised as outlined in Exhibit 2 attached to these Minutes.

Ayes:	Cook, Gibbs, Holen, Hayward, Leonard, Lewis, Price, Richter, Storing
Noes:	None
Abstain:	None
Absent:	Neusom, Takei

On inquiry of Director Leonard, Mr. Gilstrap reported that the report on the request for evaluation of a 25-cent flat fare on days when a second stage smog alert is predicted will be brought to a Committee of the Whole meeting, as well as the report on the 50-cent Sunday pass program which had been requested by the Board.

Report of the President

President Holen that he has had discussions with the Airport Commission regarding its request for the District to enter into a contract with them

regarding the District's airport service, and that he is still waiting for further word from them regarding the matter.

Mr. Holen also reminded the Board that the next Regular meeting would be on Friday, September 22, rather than Tuesday, September 26.

The meeting was adjourned at 2:05 p.m.



R. K. Kissick, Secretary

EXHIBIT A

1. Standard Basic Rate Per Bus - (Except Specified legal holidays)

(A) Minimum Charge: 8:00 hours or less	\$ 240.00
(B) Hourly Charge Beyond the Minimum	\$ 36.00
(C) Charge per 30-minute Increment or Portion thereof Beyond the Minimum	\$ 18.00
(D) Cancellation Charge	\$120.00

A cancellation charge of \$120.00 shall be applicable except in those instances where the cancellation is made prior to 11:00 am on the day preceding the scheduled movement, in which case the cancellation charge shall not be applicable.

2. Legal Holiday Rates Per Bus

The following rates shall be applicable on Legal Holidays described as: New Year's Day, Memorial Day, Independence Day, Labor Day, Veteran Day, Thanksgiving Day and Christmas Day.

(A) Minimum Charge: 8:00 hours or less	\$290.00
(B) Hourly Charge Beyond the Minimum	\$ 48.00
(C) Charge for 30-minute Increment or Portion thereof Beyond the Minimum	\$ 24.00
(D) Cancellation Charge	\$145.00

A cancellation charge of \$145.00 shall be applicable except in those instances where the cancellation is made thirty (30) or more hours in advance of the scheduled movement, in which event the cancellation charge shall not be applicable.

3. Miscellaneous Rates and Conditions

- (A) All hourly charges shall commence at the time of pull-out from District's facility and shall end at the time of pull-in to the District's facility.
- (B) Lessee shall furnish District complete information as to the time and location of origin and destination and, when possible, the proposed routing for each bus used at least 48 hours in advance of the scheduled movements.
- (C) Details pertaining to the lease bus movements covered by a Lease Agreement shall be worked out through the Office of the General Superintendent of Transportation of Lessor.
Telephone number (213) 972-6249.

AUTHORIZED:

EFFECTIVE:

August 9, 1978

Revised page 12 of Board
Minutes of July 25, 1978
(approved by Board on
September 12, 1978 under
Resolution No. R-78-372)

Report of the Personnel Committee (continued)

Director Takei requested that the Board recess into Executive Session to discuss other Personnel Matters. With the concurrence of all members present, the Board recessed into Executive Session at 1:56 p. m.

The Board reconvened in open session at 2:54 p. m., with all members present except Director Lewis. President Holen reported that the Personnel Matter considered in Executive Session ~~was not approved by the majority of the Board and would not require formal action on the open agenda.~~ to rehire former operator Ronald Coleman was not approved by a majority of the Board.

The meeting adjourned at 2:57 p. m.

/s/ HELEN M. BOLEN
Asst. Secretary