

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of the Regular Meeting of the
Board of Directors of the District

August 22, 1978

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SURFACE PLNG.

Upon notice duly given, the Board of Directors met at a regular meeting in the District Board Room, 425 South Main Street, Los Angeles, California, at 1:05 p.m. on August 22, 1978, at which time President Marvin L. Holen called the meeting to order.

Directors Present:

Byron E. Cook
Marvin L. Holen
David K. Hayward
Gerald B. Leonard
Mike Lewis

Thomas G. Neusom
(entered at 1:10 p.m.)
Jay B. Price
Ruth E. Richter
Charles H. Storing

Directors Absent:

Donald Gibbs
George Takei

Staff Present:

Jack Stubbs, General Manager Pro Tempore
Richard T. Powers, General Counsel
Samuel M. Black, Manager of Operations
Joe B. Scatchard, Controller-Treasurer-Auditor
George L. McDonald, Manager of Planning & Marketing
John S. Wilkens, Manager of Employee Relations
Richard Gallagher, Manager & Chief Engineer -
Rapid Transit/Bus Facilities
Robert G. Williams, Manager of Customer Relations
Michael Olivas, Deputy Administrator-Equal
Employment Opportunity
R. K. Kissick, Secretary

Resolution
No. Assigned

Also present were the news media and members of the public.

Employee-of-the-Month Presentations

Director Storing presented commendatory plaques to Ulysses Guillebeau, Maintenance Employee-of-the-Month and to Lawrence Greenberg, Operator-of-the-Month.

Ms. Leslie Smith, Information Operator-of-the-Month, was unable to be present to receive her award and, at the request of Director Hayward, that presentation was carried over to the following meeting.

(Director Neusom entered the meeting at 1:10 p.m.)

Introduction of Rodeo Winner

President Holen introduced Operator John Downes of Division 3, the RTD Rodeo winner, and his assistant Division Manager James Cinderelli, and wished Mr. Downes the best of luck in the national Rodeo finals to be held in Toronto during the APTA National Conference.

Resolution
No. Assigned

Report of the Government Relations Committee

Agenda Item No. 6, the report of the Government Relations Committee, was considered out of order due to a request for a public appearance.

Director Neusom, Chairman of the Government Relations Committee, reported that following a discussion on the status of Assembly Bill 3328 (Berman) which the Board is on record in opposition (Resolution No. R-78-276 adopted July 25, 1978), the Committee recommended that the Board withdraw its opposition to the bill and notify Sacramento of the change in the Board's position, so moved, which motion was seconded.

Director Neusom stated that the bill as presently worded would permit the Los Angeles County Transportation Commission (LACTC) to place on the ballot a one-half cent sales tax proposal in connection with rapid transit, but allows up to 50 percent of that one-half cent sales tax to be used by cities and counties for streets and highway purposes. The Board had originally taken the position to oppose the bill since it would have ended any rapid transit funding if passed, and

Resolution
No. Assigned

that the District needs some indication of allocation of funds which could accomplish the RTD purposes.

Director Leonard inquired what the rush was since the election could not take place until June of 1980.

Mr. Jerry Premo, Executive Director of the LACTC, appeared before the Board and explained the Commission's position and that the bill had been introduced last January at the request of the Commission. He stated the bill provides that up to one-half of the proceeds could be used for either streets and highways purposes or for transit, and the allocations would be in the hands of the Commission. He felt it was the responsibility of the RTD and the cities to come up with a program of transit needs. He further stated that the bill has passed the Assembly and will be taken up in the Senate probably later this week.

On inquiry of Director Hayward, Mr. Premo stated that the Commission staff was aware

Resolution
No. Assigned

of the District's position but had not received a copy of the District's letter to Assemblyman Berman.

On Director Leonard's inquiry as to why the rush and couldn't the bill be held over to the next session of the Legislature in order to work out the problems between the RTD and the Commission, Mr. Premo stated he would advise the Commission if that was the District's position.

Director Leonard presented a substitute motion to request the LACTC to request Assemblyman Berman to hold over the bill until the next session of the Legislature in order to enable the District and the Commission to arrive at a mutual understanding regarding the language of the bill, which motion was seconded, carried as noted below, and the following resolution adopted:

R-78-316

RESOLVED, that the Board of Directors request the Los Angeles County Transportation Commission to request Assemblyman Berman to hold over Assembly Bill 3328 until the next session of the Legislature in order to enable the District and the Commission to arrive at a mutual understanding regarding the language of said bill.

Ayes: Cook, Holen, Leonard, Neusom,
Price, Richter, Storing

Resolution
No. Assigned

Noes: Hayward, Lewis
Abstain: None
Absent: Gibbs, Takei

Director Lewis asked Mr. Premo what the chances are to limit the one-quarter cent completely for rapid transit, since the four-element program is involved, and Mr. Premo stated that the ballot wording by the Commission would determine how the money would be allocated. Mr. Lewis felt that the bill could permit all funds to go to streets and highways as an improvement to public transit, since private automobiles are a form of transportation.

On inquiry of Director Price, referring to the forthcoming visit of DOT Secretary Adams, Mr. Premo stated that to his knowledge there were no proposals to remove the transitway from the I-105 plans.

On another subject, Director Lewis inquired of Mr. Premo regarding implementation of the ATE report, and Mr. Premo responded that the Commission staff is working with the consultants, including the District's response to the Commission regarding the report.

Resolution
No. Assigned

Mr. Premo briefly reported on the Commission's progress in working on federal legislation in order to attempt to obtain increased funding in the Southern California area.

Mr. Premo suggested that an RTD representative appear at tomorrow's Commission meeting to present the District's position on AB 3328.

Director Neusom then continued with the balance of the Government Relations Committee report.

He stated that the Committee had requested the General Counsel to review the legislation proposed by the United Freedom Association and to report back to the Committee any legal problems which could be involved in the proposed legislation.

Mr. Neusom then reported that the Committee had received a progress report on a discussion with the UMTA Region IX Administrator regarding the District's request for a letter of no prejudice to acquire the site for the Central Maintenance facility, and also discussed was the District's intent to acquire the land for the West San Fernando Valley facility. The results of these

Resolution
No. Assigned

discussions indicate that the District will be required to prioritize the projects in the order of necessity, but it is felt that UMTA is in accord with the need to acquire these sites in an expeditious manner due to rising costs.

Mr. Neusom then reported that the Committee had also received reports on other pending legislation including the status of SB 2194 which the Board had voted to oppose. (Resolution No. R-78-262 adopted June 27, 1978.) He stated that the Committee had recommended withdrawal of the District's opposition to the bill, as amended, as long as it applies to all transit operators in the state and includes the medical payments only not exceeding \$2,000 per person in the case of accidents caused by uninsured motorists. The Committee also recommended that if the bill should be amended to include only the District that the District oppose the bill and request the author to withdraw the bill. Mr. Neusom moved approval of the Committee's recommendations, which motion was seconded.

Director Lewis felt that the author had already agreed to drop the bill if the District

Resolution
No. Assigned

requested it. On inquiry of Director Storing, it was ascertained that probably the other transit operators who would be affected by the bill did not yet know about the amendments. Mr. Neusom felt we should withdraw the District's former objection since the medical limitation would not be expensive to the District. On Mr. Storing's inquiry, Mr. Powers reported it was difficult to estimate the cost under the present terms of the bill but it certainly would not amount to what the District was formerly required to pay before the law was repealed due to the medical coverage limitation included in the bill's present form.

Director Lewis felt the District should not withdraw its opposition to the bill and presented a substitute motion that the District oppose the bill, as amended, which motion was seconded, but failed by a Roll Call vote as follows:

Ayes:	Cook, Leonard, Lewis, Richter, Storing
Noes:	Hayward, Holen, Neusom, Price
Abstain:	None
Absent:	Gibbs, Takei

The question was then called for on Director Neusom's original motion, carried by a Roll Call

Resolution
No. Assigned

vote as noted below, and the following resolution adopted:

R-78-317

RESOLVED, that Resolution No. R-78-262 adopted June 27, 1978 be and the same is rescinded in its entirety, and this Board of Directors does hereby withdraw its opposition to Senate Bill 2194, as amended, as long as it applies to all transit operators in the state and includes the medical coverage up to \$2,000 per person in the case of accidents caused by uninsured motorists;

RESOLVED FURTHER, that if said bill should be amended to include only the Southern California Rapid Transit District, then this Board of Directors does hereby oppose said bill and requests the author to withdraw the bill.

Ayes: Cook, Hayward, Holen, Leonard,
Neusom, Price, Richter
Noes: Lewis, Storing
Abstain: None
Absent: Gibbs, Takei

Consideration of Affirmative Action Program -
Carried Over

Mr. Wilkens briefly reviewed the following three reports which had been forwarded to Directors for their review and consideration:

- a. The District's Affirmative Action Plan
- b. "Equal Employment Opportunity Policy Planning and Management Profile" which had been prepared by the Institute for Local Self Government

Resolution
No. Assigned

- c. "Affirmative Action Study" which had been prepared by the Cooperative Personnel Services, California State Personnel Board

Mr. Wilkens stated that the staff was hopeful that the Board would adopt the Affirmative Action Plan at today's meeting, subject to amendments by the Board, since UMTA regulations require adoption of a plan before approval of any pending capital or operating grant applications.

Mr. Wilkens then introduced Mr. Ed Schoenberger, Deputy Director of the Institute for Local Self Government, to review the report which had been submitted by the Institute.

Mr. Schoenberger briefly reviewed the two reports and the reasons why they had been divided into two parts--the Institute's report regarding policy and the State Cooperative Services report on personnel policies and procedures. He stated on the whole the District had developed and implemented good personnel policies and procedures and both staff and Board were supportive of equal employment opportunities. He reviewed the Institute's recommendations, including areas where the District's affirmative action efforts are effective, and

Resolution
No. Assigned

some where they could be improved.

President Holen asked Mr. Wilkens what major policy decisions should be made today concerning the reports, and Mr. Wilkens replied that none had to be made today and recommended that the two reports be reviewed in detail by the Personnel Committee.

After discussion, the Affirmative Action Plan, together with the other two reports, were referred to the Personnel Committee for study and recommendations.

Director Storing suggested that these reports be considered at a special meeting of the Personnel Committee.

Report of the Surface Operations Committee

On motion of Director Price, Chairman of the Surface Operations Committee, seconded and carried as noted below, Agenda Item Nos. 3, 4 and 5 were approved and the following resolutions adopted:

Ayes: Cook, Hayward, Holen, Leonard,
Lewis, Neusom, Price, Richter,
Storing

Resolution
No. Assigned

Noes: None
Abstain: None
Absent: Gibbs, Takei

R-78-318

RESOLVED, that Requisition No. 8-7300-896 is approved, and the General Manager is authorized to exercise an option for one additional year with Witco Chemical Corporation, Golden Bear Division, 10100 Santa Monica Boulevard, Century City, covering the District's requirements for #250 torque fluid, at an estimated annual cost of \$153,000; form of option subject to approval of the General Counsel.

R-78-319

RESOLVED, that Requisition No. 8-7300-908 is approved, and the Purchasing Agent is authorized to call for bids covering construction of shelving and mezzanine for South Park Stores, as outlined in the report dated August 11, 1978, a copy of which is filed with the Secretary; form of bid requirements and specifications subject to approval of the General Counsel.

R-78-320

RESOLVED, that the report dated August 10, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute a three-year lease extension effective October, 1980 with Webster Delivery Service covering 65,260 square feet of property at the Macy Street Yard (886 North Mission Road, Los Angeles), on the basis outlined in the aforementioned report; form of lease extension subject to approval of the General Counsel.

Report of the Facilities & Construction Committee

On motion of Director Price, Vice Chairman of

Resolution
No. Assigned

the Facilities & Construction Committee, seconded and carried as noted below, Agenda Item No. 7 was approved and the following resolution adopted:

R-78-321

RESOLVED, that modifications to the District's Minority Business Enterprise (MBE) Program, as outlined in the report dated August 15, 1978, a copy of which is filed with the Secretary, are adopted, and the General Manager is authorized to transmit said modified program to the Urban Mass Transportation Administration for final approval.

Ayes: Cook, Hayward, Holen, Leonard,
Neusom, Price, Richter, Storing
Noes: Lewis
Abstain: None
Absent: Gibbs, Takei

Report of the Advance Planning Committee

On motion of Director Hayward, Chairman of the Advance Planning Committee, seconded and carried as noted below, Agenda Item Nos. 8 and 9 were approved and the following resolutions adopted:

Ayes: Cook, Hayward, Holen, Leonard,
Lewis, Neusom, Price, Richter,
Storing
Noes: None
Abstain: None
Absent: Gibbs, Takei

Resolution
No. Assigned

R-78-322

RESOLVED, that the report dated August 15, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to execute service contracts for fiscal year 1978-1979 with the Orange County Transit District, Omnitrans/Sanbag, Riverside Transit Agency, City of Los Angeles and the Los Angeles Community Redevelopment Agency covering the Central Business District Minibus service, the Westwood Minibus service, and the County of Los Angeles covering the Hollywood Bowl Park/Ride service, on the basis outlined in the aforementioned report; form of all contracts subject to approval of the General Counsel.

R-78-323

RESOLVED, that the report dated August 16, 1978, a copy of which is filed with the Secretary, is approved, and the General Manager is authorized to include in the Official Route Descriptions Second Revised Page 96, which provides for an extension of Line 351 - Normandie Avenue, into the City of Gardena, with implementation of said extension of service subject to the concurrence of the City of Gardena;

RESOLVED FURTHER, that the Community Relations/Governmental Affairs Department is authorized to notify in writing those cities and/or municipal operators directly affected by this change, with copies of said notification to be sent to the Los Angeles County Transportation Commission where appropriate.

Report of the Personnel Committee

Director Lewis, Vice Chairman of the Personnel Committee, reported that the Committee had reviewed the report dated August 18 regarding the employment freeze on non-critical positions, and that

Resolution
No. Assigned

the matter had been carried over subject to further review by the Committee of the positions which are to be filled in the future. The staff was instructed to bring justifications back to the Committee at its next meeting on any positions filled in the interim period, as well as a report on other vacant non-contract and BRAC positions.

Director Lewis also reported that he had another matter to be considered in Executive Session later in the meeting.

Report of the Finance Committee

On motion of Director Lewis, Chairman of the Finance Committee, seconded and carried as noted below, Agenda Item No. 11 was approved and the following resolutions adopted:

Ayes:	Cook, Hayward, Hoken, Leonard, Lewis, Neusom, Price, Richter
Noes:	Storing
Abstain:	None
Absent:	Gibbs, Takei

R-78-324

RESOLVED, that Article VII, Sections 7.3(1)(a) and 7.6(1)(a) of the Rules and Regulations are revised as follows, effective September 1, 1978:

Resolution
No. Assigned

R-78-324
(Continued)

Section 7.3 (1)(a)

Directors shall be reimbursed for the authorized use of a private automobile at a mileage rate to be set from time to time by a Board resolution.

Section 7.6 (1)(a)

Officers and employees (Non-Contract) shall be reimbursed for the authorized use of a private automobile at a mileage rate to be set from time to time by a Board resolution.

R-78-325

RESOLVED, that the mileage rate for the authorized use of a private automobile as provided for under Article VII, Sections 7.3 (1)(a) and 7.6 (1)(a) of the Rules and Regulations shall be set at seventeen cents (17¢) per mile, effective September 1, 1978.

On motion of Director Lewis, seconded and carried as noted below, Agenda Item No. 12 was approved and the following resolution adopted:

R-78-326

Certification of findings of Public Hearing held August 8, 1978 in connection with the District's amended application for an operating assistance grant to the Urban Mass Transportation Administration for Fiscal Year 1979.

(Text of full resolution on file with the Secretary.)

Ayes: Cook, Hayward, Holen, Leonard,
Lewis, Neusom, Price, Richter,
Storing
Noes: None
Abstain: None
Absent: Gibbs, Takei

Resolution
No. Assigned

Approval of Consent Calendar

On motion of Director Hayward, seconded and carried as noted below, Agenda Items No. 13 through 28 on the Consent Calendar, except Item No. 24, were approved, and the following resolutions were adopted and/or actions taken:

Ayes:	Cook, Holen, Hayward, Leonard, Lewis, Neusom, Price, Richter, Storing
Noes:	None
Abstain:	None
Absent:	Gibbs, Takei

R-78-327

RESOLVED, that the General Manager is authorized to execute a power of attorney agreement with a customs broker to handle the necessary documents on material coming in direct from manufacturer located in Germany, with the charge for this service to be based upon declared value of material and estimated to be under \$5,000; form of all documents subject to approval of the General Counsel.

R-78-328

RESOLVED, that the General Manager is authorized to award a contract to Turco Products, 2460 South Main Street, Carson, the lowest responsible bidder under Bid No. 8-7803-A covering the District's requirements for liquid steam cleaner compound for a one-year period at an estimated bid price of \$49,951; form of contract subject to approval of the General Counsel.

Resolution
No. Assigned

R-78-329

RESOLVED, that the General Manager is authorized to award a contract to Colortone Litho Plate Company, 1135 San Julian, Los Angeles, the lowest responsible bidder under Bid No. 8-7804, covering the District's requirements for lithographic plates for a one-year period, at a cost not to exceed \$33,800; form of contract subject to approval of the General Counsel.

R-78-330

RESOLVED, that the General Manager is authorized to award a contract to Printasign Signing Company, 2120 Beverly Boulevard, Los Angeles, the only vendor responding to RFP No. 87802 covering the District's requirements for miscellaneous signs at a total price not to exceed \$30,000 for a two-year period; form of contract subject to approval of the General Counsel.

R-78-331

RESOLVED, that the General Manager is authorized to award a contract to Super Delivery Service, 2142 North Cahuenga, Hollywood, the lowest responsible bidder on RFP No. 87803 covering messenger service for the Marketing Department for a two-year period at a cost not to exceed \$30,000; form of contract subject to approval of the General Counsel.

R-78-332

RESOLVED, that the General Manager is authorized to award a contract to Photography, Inc., 3252 Florence, Inglewood, under RFP No. 77810 covering photographic services for a one-year period, at a cost not to exceed \$7,500; form of contract subject to approval of the General Counsel.

Resolution
No. Assigned

R-78-333

RESOLVED, that Requisition No. 8-7300-905 is approved, and the General Manager is authorized to negotiate a contract with Foot Axle & Forge Company, 3954 Whiteside Street, Los Angeles, covering the District's requirements for direct drive clutch thru shafts for a one-year period at a cost not to exceed \$30,000; form of contract subject to approval of the General Counsel.

R-78-334

RESOLVED, that Requisition No. 8-7300-897 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for rechroming bus bumpers for a two-year period; form of bid requirements and specifications subject to approval of the General Counsel.

R-78-335

RESOLVED, that Requisition No. 8-7300-893 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for roll paper towels for a two-year period; form of bid requirements and specifications subject to approval of the General Counsel.

R-78-336

RESOLVED, that Requisition No. 8-7300-901 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for miscellaneous bus parts for a one-year period; form of bid requirements and specifications subject to approval of the General Counsel.

R-78-337

RESOLVED, that Requisition No. 8-7300-903 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for diesel rocker arm cover gaskets for a two-year period; form of bid requirements and specifications subject to approval of the General Counsel.

Resolution
No. Assigned

R-78-338

RESOLVED, that Requisition No. 8-7300-899 is approved, and the Purchasing Agent is authorized to call for bids covering the District's requirements for fire extinguishers for a two-year period; form of bid requirements and specifications subject to approval of the General Counsel.

R-78-339

RESOLVED, that the report dated August 14, 1978, a copy of which is filed with the Secretary, is approved, and effective September 10, 1978, the District's tariff governing fares only within Orange County is changed to reflect a thirty-five cent (35¢) base fare and a thirty cent (30¢) Student Discount Fare.

R-78-340

RESOLVED, that the report dated August 10, 1978 relative to a minor route modification to Line No. 836 - Imperial Highway in the City of La Habra, is approved, and the General Manager is authorized to include in the Official Route Descriptions First Revised Page 836;

RESOLVED FURTHER, that the Community Relations/Government Affairs Department is authorized to notify, in writing, those cities and/or municipal operators directly affected by this change, with copies of this notification to be sent to Los Angeles County Transportation Commission where appropriate.

Approved

Ratified bus stop zone changes as described in report dated August 18, 1978, filed with the Secretary.

Resolution
No. Assigned

Ratified temporary route diversions as described in report dated August 18, 1978 filed with the Secretary.

At the request of Director Leonard, Agenda Item No. 24 had been removed from the Consent Calendar for separate consideration.

Director Leonard questioned the need for going to bid for the procurement of rubber gloves and the costs involved. Mr. Black explained the use and necessity of rubber gloves in the Maintenance Department, especially where caustic materials are used.

On motion of Director Hayward, seconded and carried as noted below, Agenda Item No. 24 was approved and the following resolution adopted:

R-78-341

RESOLVED, that Requisition No. 8-7300-904 is approved, and the Purchasing Agent is authorized to call for bids covering the the District's requirements for rubber gloves for a two year period; form of bid requirements and specifications subject to approval of the General Counsel.

Ayes: Cook, Hayward, Holen, Lewis, Neusom,
Price, Richter, Storing
Noes: Leonard
Abstain: None
Absent: Gibbs, Takei

Resolution
No. Assigned

Approval of Minor Amendment to District's
Conflict of Interest Code

Mr. Powers reviewed the proposed minor amendment to the District's Conflict of Interest Code, indicating it only consisted of correcting one position title and adding two new positions which the Legal Department felt should be required to submit filings. He also recommended that the General Counsel be authorized to submit future minor amendments, such as title changes or additional positions that should file, to the Los Angeles County Board of Supervisors for approval. Director Lewis concurred in the recommendation, but felt that if any positions were to be deleted in the future they should come back to the Board for approval.

On motion of Director Lewis, seconded and carried as noted below, Agenda Item No. 29 was approved and the following resolution adopted:

R-78-342

RESOLVED, that the report dated August 15, 1978, a copy of which is filed with the Secretary, is approved, and the General Counsel is authorized to forward the District's amended Conflict of Interest Code to the County of Los Angeles for approval;

Resolution
No. Assigned

R-78-342
(Continued)

RESOLVED FURTHER, that the General Counsel is authorized to submit future amendments to said Code to the County of Los Angeles for approval when such amendments apply only to changes in titles or new positions required to file Conflict of Interest statements.

Ayes: Cook, Hayward, Holen, Leonard,
Lewis, Neusom, Price, Storing
Noes: Richter
Abstain: None
Absent: Gibbs, Takei

Director Special Items

Director Leonard requested that the staff investigate and report back to the Board regarding the feasibility of charging a 25-cent flat fare on days where a second stage smog alert is predicted, including costs, mechanics of how the plan could be implemented and operational difficulties. President Holen requested the staff to submit such a report.

Director Neusom requested a report on a 50-cent Sunday fare program, including a study as to whether such a plan were in effect in other cities.

Report of the President

President Holen reported that the Airport Commission had requested the District to enter

Resolution
No. Assigned

into an agreement regarding the District's operation within the airport grounds. He stated he was working on the matter and would have the item for the Board's consideration in the near future.

President Holen suggested a change in the Board's second meeting in September, presently scheduled for September 26, due to a conflict with the APTA National Conference being held in Toronto September 24-28.

On motion of Director Hayward, seconded and unanimously carried, the following resolution was adopted:

R-78-343

RESOLVED, that the Regular Meeting of the Board of Directors scheduled for Tuesday, September 26, 1978, be and the same is rescheduled to be held on Friday, September 22, 1978, at 1:00 p.m. in the District Board Room.

Board of Directors Recessed in Executive Session
at 2:50 p.m.

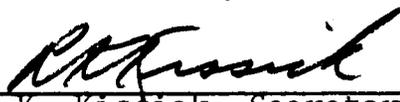
On motion duly made, seconded and unanimously carried, the Board of Directors recessed in Executive Session at 2:50 p.m. to consider

Resolution
No. Assigned

personnel matters. The Board reconvened at 3:06 p.m. with all Directors present except Gibbs and Takei.

No report was made of matters discussed in Executive Session.

The meeting was adjourned at 3:07 p.m.



R. K. Kissick, Secretary