

SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Minutes of Regular Meeting of
the Board of Directors of the District

October 12, 1973

Upon notice duly given, the Directors of the Southern California Rapid Transit District met at a regular meeting in the District Board Room, 1060 South Broadway, Los Angeles, California, at 10:00 a.m. on October 12, 1973, at which time President Thomas G. Neusom called the meeting to order.

Directors Arthur Baldonado, George W. Brewster, Victor M. Carter, Byron E. Cook, A. J. Eyraud, Jr., Adelina Gregory, Don C. McMillan and Thomas G. Neusom were present. Directors Julian Burke, Hugh C. Carter and Jay B. Price were absent from the meeting.

Also present were General Manager Jack R. Gilstrap; Manager of Operations George W. Heinle; Assistant General Manager for Administration Jack Stubbs; General Counsel Richard T. Powers; Controller-Treasurer-Auditor Joe B. Scatchard; Chief Engineer Richard Gallagher; Secretary Richard K. Kissick and the public.

Presentation of Certificate of Appreciation to Assemblyman
Joe A. Gonsalves

President Neusom presented a Certificate of Appreciation from the Board of Directors to Assemblyman Joe A. Gonsalves (D-La Mirada) for his efforts to improve public transportation, and particularly his authoring Assembly Bill 1727 which was recently passed by the State Legislature and signed by the Governor. This legislation will permit the electorate of Los Angeles County to vote on a rapid transit system, expansion of bus services and the establishment of a countywide 25-cent fare with free transfers.

Assemblyman Gonsalves expressed his appreciation to the Board of Directors for the Certificate and for the help of the Board and the staff in furnishing information and assistance with AB-1727. He further stated it was his pleasure to work on transit bills to improve public transportation and will continue to do so.

Approval of Minutes

The Minutes of the Regular Meeting held October 2, 1973 were approved.

Certificate of Merit

Director Victor M. Carter presented the District's Certificate of Merit to Mrs. Grace Marie Thompson, Operator-of-the-Month for September, 1973, in recognition of the outstanding courtesy displayed by Mrs. Thompson towards her passengers and

the public.

Approval of Authorization for Expenditure No. 534

After discussion, on motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-73-308

RESOLVED, that Authorization for Expenditure No. 534, covering the following miscellaneous requisitions of \$250 and over, but less than \$1,000, as discussed at this Meeting, be and the same is hereby approved:

<u>Reqn. No.</u>	<u>Description</u>	<u>Estimated Cost</u>
3099-100	One Electric Typewriter	\$ 443.18
4400-140	One Dual Media Transcriber	425.25

Authorization to Call for Bids Covering the Sale of Scrap Metal

After discussion, on motion of Director Eyraud, Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-73-309

WHEREAS, on October 11, 1973, the Surface Operations Committee considered and concurred in the General Manager's report dated October 8, 1973, a copy of which is filed with the Secretary, recommending sale of the District's scrap metal for a one-year period, with an estimated annual yield of approximately \$2,800.00, and authorization of the Purchasing Agent to call for bids thereon in accordance with the Rules and Regulations;

NOW, THEREFORE, BE IT RESOLVED, that the Purchasing Agent be and he hereby is authorized to call for bids covering the sale of the District's scrap metal for a one-year period commencing with award of contract; subject to approval of the Consulting Engineer; form of bid requirements and specifications subject to approval of the General Counsel.

Approval of Requisition No. 9700-143 and Authorization to Call
For Bids Covering the District's Oil and Fuel Filter
Requirements for a One-Year Period, with an Option of
One Additional Year

After discussion, on motion of Director Eyraud, Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-73-310

WHEREAS, on October 11, 1973, the Surface Operations and Finance Committees considered and concurred in the General Manager's report dated October 8, 1973, a copy of which is filed with the Secretary, recommending approval of Requisition No. 9700-143, covering the District's oil and fuel filter requirements for a one-year period, with option of one additional year upon mutual agreement, at an estimated cost of \$60,000.00 per year, and authorization of the Purchasing Agent to call for bids thereon in accordance with the Rules and Regulations; and

WHEREAS, the General Counsel has approved specifying three of the brand names in order not to jeopardize our rights under the warranties which exist on some of our equipment, and has further approved specifying the fourth brand name which, based on past experience, has been found to be the one which consistently contributes to longer engine life and better performance;

NOW, THEREFORE, BE IT RESOLVED, that Requisition No. 9700-143 be and the same is hereby approved and the Purchasing Agent be and he hereby is authorized to call for bids covering the District's requirements for purchase of (a) AC Filter Elements, (b) Fleet Guard Filter Elements, (c) Fram Filter Elements, and (d) Baldwin Oil Filters for a one-year period, with an option of one additional year, in accordance with the Rules and Regulations; form of bid requirements and specifications subject to approval of the General Counsel.

Approval of Requisition No. 9700-141 and Authorization to Call for Bids Covering the District's Glass Requirements for a One-Year Period, with an Option of One Additional Year

After discussion, on motion of Director Eyraud, Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-73-311

WHEREAS, on October 11, 1973, the Surface Operations and Finance Committees considered and concurred in the General Manager's report dated October 8, 1973, a copy of which is filed with the Secretary, recommending approval of Requisition No. 9700-141, covering the District's glass requirements for a one-year period, with an option of one additional year upon mutual agreement, at an estimated cost of \$65,000.00 per year, and authorization of the Purchasing Agent to call for bids thereon in accordance with the Rules and Regulations;

NOW, THEREFORE, BE IT RESOLVED, that Requisition No. 9700-141 be and the same is hereby approved and the Purchasing Agent be and he hereby is authorized to call for bids covering the District's glass requirements for a one-year period, with an option of one additional year upon mutual agreement, in accordance with the Rules and Regulations; form of bid requirements and specifications subject to approval of the General Counsel.

Approval of Subordination Agreement with Southern Pacific Development Company

After discussion, on motion of Director Eyraud, Chairman of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-73-312

WHEREAS, under Resolution No. R-73-196 adopted June 22, 1973, the Board of Directors approved execution of a Real Property Option and Exchange Agreement dated June 19, 1973 between the District and Southern Pacific Development Company providing for certain options and exchanges of property in the vicinity of the District's Division #7; and

WHEREAS, under Resolution No. R-73-283 adopted September 18, 1973, the Board of Directors approved execution of a Subordination Agreement with the Southern Pacific Development Company, which agreement is a technical legal requirement as a prerequisite to the Southern Pacific's obtaining a construction loan for the Pacific Design Center, subject to receipt of a legal opinion from the District's outside legal counsel that the District remains fully protected with respect to its right to obtain property option free and clear of all encumbrances under the terms of the Real Property Option and Exchange Agreement dated June 19, 1973 between the District and Southern Pacific Development Company; and

WHEREAS, on October 11, 1973, the Surface Operations, Advance Planning & Marketing and Finance Committees considered and concurred in the General Manager's report dated October 8, 1973, a copy of which is filed with the Secretary, recommending execution of the Subordination Agreement as amended by the District's outside legal counsel, which amendment reinforces the protection which should be afforded to the District under the terms of the June 19, 1973 agreement;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to execute a Subordination Agreement between the District and the Southern Pacific Development Company, as amended by the District's outside legal counsel reinforcing the District's protection with respect to its right to obtain property option free and clear of all encumbrances under the terms of the Real Property Option and Exchange Agreement previously entered into June 19, 1973 between the District and the Southern Pacific Development Company; form of agreement subject to approval of the General Counsel.

Approval of Request of Orange County Transit District to
Provide Open-door Operation on a Route Operating
Within a Portion of Los Angeles County

After discussion, on motion of Director McMillan, Chairman of the Advance Planning & Marketing Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-73-313

WHEREAS, on October 11, 1973 the Surface Operations and Advance Planning & Marketing Committees considered and concurred in the General Manager's report dated October 8, 1973, a copy of which is filed with the Secretary, recommending approval of a request by the Orange County Transit District to provide open-door service on a route operating along Beach Boulevard between the cities of La Habra and Huntington Beach with Beach Boulevard entering Los Angeles County at two locations for short distances totaling only nine-tenths of a mile, and further reporting that no District services operate in the area from which revenue could be diverted;

NOW, THEREFORE, BE IT RESOLVED, that the request of the Orange County Transit District to provide open-door service and establish bus stops along Beach Boulevard where it enters Los Angeles County at two locations for short distances be and the same is hereby approved.

Setting of Date of Public Hearing in Connection with the
District's CMTA Capital Grant Application to Acquire
and Implement a Computer Program Package Entitled "RUCUS"

After discussion, on motion of Director Victor Carter, Chairman of the Finance Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-73-314

WHEREAS, by Resolution No. R-73-226 adopted July 24, 1973, the Board of Directors authorized the filing of an application with the United States Department of Transportation under Section 3 of the Urban Mass Transportation Act of 1964, as Amended, proposing the approval of a project in the estimated total amount of \$300,000 for the acquisition and complete implementation of a bus scheduling and driver scheduling computer program package entitled "RUCUS"; and

WHEREAS, with the enactment of the 1970 Amendments to the Urban Mass Transportation Act, the Department of Transportation has formulated new procedures and regulations; and

WHEREAS, the intention of the Department is to have the applicant offer to hold a hearing prior to submission of the application to permit any parties having a significant economic, social or environmental interest in the project to appear and be heard; and

WHEREAS, on October 11, 1973, the Surface Operations and Finance Committees considered and concurred in the General Manager's report dated October 10, 1973 recommending authorization of the holding of a public hearing and the publication of a Notice of Intent to hold such public hearing, (a copy of which is attached to these Minutes as Exhibit 1) and to notify interested federal, state or local agencies, in accordance with the requirements of the Urban Mass Transportation Administration, of the District's Urban Mass Transportation Administration Capital Grant project adopted July 24, 1973 by Resolution No. R-73-226, and the setting of the date of such hearing for Tuesday, November 20, 1973, at 9:30 a.m.

NOW, THEREFORE, BE IT RESOLVED, that this Board of Directors hereby authorizes the holding of a public hearing and the publication of a Notice of Intent to hold such public hearing, and to notify interested federal, state or local agencies, in accordance with the requirements of the Urban Mass Transportation Administration Capital Grant project adopted July 24, 1973 by Resolution No. R-73-226, and hereby sets the date of such hearing on Tuesday, November 20, 1973, at 9:30 a.m.

Selection of the Firm of Cresap, McCormick & Paget, Inc.
to Conduct a Non-Contract Position Classification
and Salary Study and Organizational Analysis

After discussion, on motion of Director Gregory, Chairman of the Personnel Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-73-315

WHEREAS, under Resolution No. R-73-129 adopted May 2, 1973 a position classification and salary study and organizational analysis was authorized and the General Manager was authorized to issue request for proposals to consultants qualified to perform such a study; and

WHEREAS, on October 2, 1973 the Personnel Committee heard oral presentations from two finalist firms proposing to conduct said study, namely, the firms of Cresap, McCormick & Paget, Inc. and Arthur D. Little, Inc., with the Personnel Committee recommending the retention of the firm of Cresap, McCormick & Paget, Inc.; and

WHEREAS, on October 11, 1973 the Personnel Committee, Surface Operations and Advance Planning & Marketing Committees considered and concurred in a draft contract with the firm of Cresap, McCormick & Paget, Inc. to conduct the aforementioned study, with certain amendments to said contract as outlined in the Minutes of the Personnel Committee meeting of October 11, 1973;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to execute a contract with the firm of Cresap, McCormick & Paget, Inc. to conduct a non-contract position classification and salary study and organizational analysis, at a cost not to exceed \$55,000.00, with said contract to include amendments as outlined in the Minutes of the Personnel Committee dated October 11, 1973; form of contract subject to approval of the General Counsel.

Removal of City of Beverly Hills' Adjourned Hearing as a Pending
Agenda Item

After discussion, on motion of Director Eyraud, Chairman

of the Surface Operations Committee, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-73-316

WHEREAS, a public hearing was held on June 19, 1973 in connection with a request of the City of Beverly Hills regarding a turnaround loop in the vicinity of Olympic Boulevard and Spalding Drive, with the District staff presenting several alternatives which could be considered; and

WHEREAS, under Resolution No. R-73-244 adopted August 7, 1973 the hearing was adjourned indefinitely, since it was ascertained that the Board of Directors might determine that one of the alternate turnarounds could be adopted; and

WHEREAS, under Resolution No. R-73-254 adopted August 21, 1973 the Board of Directors eliminated the turnaround in the vicinity of Spalding Drive by authorizing extension of Line No. 4 into Century City effective September 23, 1973, which action has resulted in the City of Beverly Hills requesting that the pending hearing on this matter be removed from the District's agenda;

NOW, THEREFORE, BE IT RESOLVED, that the adjourned public hearing regarding the objection of the City of Beverly Hills with respect to a turnaround loop in the vicinity of Olympic Boulevard and Spalding Drive be and the same is hereby removed as a pending item on the agenda of the Southern California Rapid Transit District.

Consideration of Matters Relating to Rapid Transit Development

General Manager Gilstrap reported that the League of Women Voters was holding a meeting today on the subject of "League Reaction to the Rapid Transit Proposal" at the United Presbyterian Church, 7501 South Normandie Avenue, Los Angeles, and urged that anyone who could attend do so.

Retention of Consultant to Conduct City of Burbank Transportation
Needs Study

With the approval of the eight Directors present, the matter of retaining a consultant to conduct a Transportation Needs Study for the City of Burbank was added to the Agenda.

After discussion, on motion of Director McMillan, Chairman of the Advance Planning & Marketing Committee, seconded and carried, the following resolution was adopted, with Director Cook abstaining:

RESOLUTION NO. R-73-317

WHEREAS, under Resolution No. R-73-241 adopted August 7, 1973 the General Manager was authorized to execute an agreement with the City of Burbank providing for the conducting of a Transportation Needs Study for the City by an outside consultant to be retained by the District, at a cost not to exceed \$15,000.00, with funding to be provided by the City of Burbank; and

WHEREAS, on October 11, 1973 the Surface Operations, Advance Planning & Marketing and Finance Committees considered and concurred in the General Manager's report dated October 10, 1973, a copy of which is filed with the Secretary, reporting that the City of Burbank is anxious to proceed with the aforementioned study and recommending that he be authorized to retain a consultant to conduct the study as outlined in the aforementioned report;

NOW, THEREFORE, BE IT RESOLVED, that the General Manager be and he hereby is authorized to execute a contract with a consultant to conduct a Transportation Needs Study for the City of Burbank, in accordance with the provisions as contained in the aforementioned report dated October 10, 1973, at a cost not to exceed \$15,000.00, with funding to be provided by the City of Burbank; form of contract subject to approval of the General Counsel.

Executive Committee Report

President Neusom reported that the Executive Committee and staff had met with Supervisor Baxter Ward on October 10 regarding the Supervisor's commuter rail suggestions; that the railroad representatives were present, with certain rights of way discussed but that no definite conclusions had been reached.

The offer of the Southern Pacific to lease sixteen miles of its right of way in the San Fernando Valley, along the railroad's Burbank branch line between Chatsworth and North Hollywood, for use as a busway was discussed. Such a busway could tie in with the Hollywood Freeway. It was determined that Chief Engineer Gallagher has met with the railroad but that no official offer in writing has been received by the District. Director Eyraud observed that the offer has potential from the District's point of view and we should investigate it. He also mentioned the editorial in this morning's Los Angeles Times which urges serious study of the proposal. He further stated that since we have not yet received anything in writing, it is difficult to take formal action.

After discussion, on motion of Director Eyraud, seconded and unanimously carried, the staff was instructed to address a communication to the Southern Pacific requesting the railroad to put their offer in writing to the District in order that the District may proceed to investigate and evaluate the offer.

Director Cook inquired if our consultants could meet with the cities of Burbank and Glendale regarding the offer and also regarding serving the Burbank Airport. General Manager Gilstrap replied that we have received informal word that UMTA has approved our work program, and hopefully by the time such meetings are scheduled the consultants would be available.

President Neusom reported on the Adjourned Meeting which had been held the previous evening with the Executive Committee of the Southern California Association of Governments, and stated that as a result of this meeting we hopefully will be able to obtain better cooperation from SCAG.

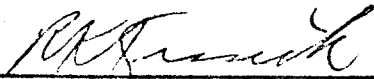
Next Regular Meeting

After discussion, on motion duly made, seconded and unanimously carried, the following resolution was adopted:

RESOLUTION NO. R-73-318

RESOLVED, that the next Regular Meeting of the Board be held in the District's Board Room in the Transit District Building, 1060 South Broadway, Los Angeles, California, on Tuesday, November 6, 1973, at 10:00 a.m.

There being no further business, the Meeting adjourned.



Secretary

NOTICE OF INTENT TO HOLD PUBLIC HEARING ON
URBAN MASS TRANSPORTATION ADMINISTRATION
CAPITAL GRANT PROJECT OF THE
SOUTHERN CALIFORNIA RAPID TRANSIT DISTRICT

Notice is hereby given that the Board of Directors of the Southern California Rapid Transit District intends to hold a public hearing on its Urban Mass Transportation Administration Capital Grant Project, at 9:30 a.m. on the 20th day of November, 1973, in Room 210, Transit District Building, 1060 South Broadway, Los Angeles, California.

The intent to hold said public hearing is given and this notice is published pursuant to the requirements of the Southern California Rapid Transit District Act and the requirements of the Urban Mass Transportation Administration of the United States. The purpose of a public hearing would be to consider the District's Urban Mass Transportation Capital Grant application, adopted by the District on July 24, 1973 proposing to acquire and implement a "Run Cutting and Scheduling" computer program package more commonly referred to as "RUCUS", that has been developed under the sponsorship of the United States Department of Transportation.

The estimated net project cost is \$300,000, which will be financed four-fifths by a federal capital grant of \$240,000 under Section 3 of the Urban Mass Transportation Act of 1964, as Amended, and the remaining one-fifth or \$60,000, by the District and by the California State Department of Transportation.

The purpose of this project is to enable the District, in its ever increasing need to effect on-going economics in its expanding operations, to take advantage of the latest available "tools" that have been developed to assist in attaining maximum efficiency in transit vehicle scheduling (schedule Making) and in transit driver scheduling (run cutting). RUCUS has been developed to afford transit operators the opportunity to utilize the latest in computer technology in their efforts to optimize vehicle and driver scheduling.

Since this project does not involve any construction, land use, or route changes, there will be no relocation of people or businesses and likewise no effect upon the environment.

The District will make available to the public in the office of the District Secretary, Room 1006, 1060 South Broadway, Los Angeles, California 90015, on a reasonable basis, inspection of its application, draft environmental statement, and its transit development program to the extent developed at this time and of which the project is a part.

All federal, state or local agencies, with jurisdiction by law or special expertise, authorized to develop and enforce environmental standards, have been notified of the application, will be provided with a copy of the draft environmental statement upon request and invited to participate in, or supply statements for the public hearing. A list of such Federal agencies and their areas of environmental concern was obtained from the Urban Mass Transportation Administration.

All persons and official bodies and other organizations interested in appearing at the hearing will be heard at such time.

Dated: October 12, 1973

SOUTHERN CALIFORNIA RAPID
TRANSIT DISTRICT

BY _____
Thomas G. Neusom, President