

# Agenda

Los Angeles County  
Metropolitan Transportation Authority

## **SOUTH BAY SERVICE SECTOR COUNCIL REGULAR MEETING**

Carson Community Center  
801 East Carson Street  
Carson, CA 90746

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### Service Sector Representatives:

Terisa Price, Chair  
John McTaggart, Vice Chair  
John Addleman  
Margaret Hudson  
Lou Mitchell  
Devon Deming  
Ralph L. Franklin  
Robert Pullen-Miles  
Ronald K. Ikejiri

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### Officers:

Dana M. Coffey, General Manager  
Joanne Harper, Administrative Aide



Metropolitan Transportation Authority

**Metro**

1. **Safety 1<sup>st</sup> Contact** by Metro South Bay Volunteer.
2. **APPROVE Minutes of the July 13, 2007 Council Meeting.**
3. **UPDATE** on the M3 Project by Patrick Astredo, Director of Operations Systems Support. (3-5 minutes)
4. **UPDATE** on the Metro Customer Code of Conduct by Karen Gorman, Chief Ethics Officer. (5-7 minutes)
5. **RECOGNITION** of the 2007 APTA Bus Maintenance Roadeo Winners: Mechanics Frank Forde, Rommel Vargas, and Andrew Warren of the Arthur Winston Division by Dana M. Coffey, General Manager, Metro South Bay.
6. **RECOGNITION** of Operator Emmanuel Gladden, from the Arthur Winston Division, for consistently qualifying for the “Night of the Stars” Awards Program by Curley Little, Division Transportation Manager, Arthur Winston Division.
7. **PRESENTATION** on the 1-2-3 Program developed by Carson Division. Patsy Goens, Carson Division Assistant Transportation Manager. (3-5 minutes)
8. **PRESENTATION** on the Metro South Bay Employee Incentive Program by Myrine White, Administrative & Financial Manager. (3-5 minutes)
9. **UPDATE** on Adopt-A-Line Program by Service Sector Representatives. (2-3 minutes)
10. **UPDATE** on Line 442 performance by Dana M. Coffey, General Manager, Metro South Bay.
11. Chair’s Comments
12. General Manager’s Comments
13. Public Comments
14. Adjournment

Consideration of items not on the posted agenda, including: items to be presented and (if requested) referred to staff; items to be placed on the agenda for action at a future meeting of the Council; and/or items requiring immediate action because of an emergency situation or where the need to take immediate action came to the attention of the Council subsequent to the posting of the agenda.

**COMMENTS FROM THE PUBLIC ON ITEMS OF PUBLIC INTEREST WITHIN COUNCIL'S SUBJECT MATTER JURISDICTION**

## ADJOURNMENT

Copies of Agendas or Agenda Items may be obtained by contacting the Metro South Bay Sector Office at (310) 225-6010.

# METROPOLITAN TRANSPORTATION AUTHORITY SERVICE SECTOR COUNCIL RULES

## **PUBLIC INPUT**

The Service Sector Council meetings are open to the public. A member of the public may address the Council on agenda items, before or during the Council's consideration of the item for up to 5 minutes per item, or at the discretion of the Chair. A request to address the Council should be submitted in person at the meeting to the Council Secretary prior to the start of the meeting.

The public may also address the Council on non-agenda items within the subject matter jurisdiction of the MTA Service Sector during the public comment period, which will be held at the end of each meeting. Each person will be allowed to speak for one minute and may speak no more than once during the Public Comment period. Public Comment will last a maximum of 30 minutes, or as otherwise indicated by the Chair. Speakers will be called according to the order in which the speaker request forms are received until the Public Comment period has expired. Elected officials, not their staff or deputies, may be called out of order and prior to the Council's consideration of the relevant item.

**At the discretion of the Chair**, the Council may limit public input on any item, based on the number of people requesting to speak and the business of the Council.

**In the interest of hearing from as many members of the public as possible, if at the time your name is called, your issue has been addressed or your opinion expressed by a previous speaker, please simply state that fact and your name for the record.**

In accordance with State Law (Brown Act), all matters to be acted on by the Council must be posted at least 72 hours prior to the meeting. In case of emergency, or when a subject matter arises subsequent to the posting of the agenda, upon making certain findings, the Council may act on an item that is not on the posted agenda.

**CONDUCT IN THE MEETING ROOM** - The following rules pertain to conduct at Service Sector Council meetings:

**REMOVAL FROM THE MEETING ROOM** The Chair shall order removed from the Meeting Room any person who commits the following acts with respect to any meeting of the Council:

Disorderly behavior tending to interrupt the due and orderly course of said meeting.

A breach of the peace, boisterous conduct or violent disturbance, tending to interrupt the due and orderly course of said meeting.

Disobedience of any lawful order of the Chair, which shall include an order to be seated or to refrain from addressing the Council; and

Any other unlawful interference with the due and orderly course of said meeting.

## **INFORMATION RELATING TO AGENDAS AND ACTIONS OF THE COUNCIL**

Agendas for the Regular Council meetings are available prior to the meeting at the Sector Office, in the MTA Records Management Department and on the Internet.

Foreign language translation is available if requested 72 hours in advance of the meeting. Please telephone (213) 922-4600 between 8 a.m. and 5 p.m., Monday through Friday.

## **DISCLOSURE OF CONTRIBUTIONS**

The State Political Reform Act (Government Code Section 84308) requires that a party to a proceeding before an agency involving a license, permit, or other entitlement for use, including all contracts (other than competitively bid, labor, or personal employment contracts), shall disclose on the record of the proceeding any contributions in an amount of more than \$250 made within the preceding 12 months by the party, or his or her agent, to any officer of the agency, additionally PUC Code Sec. 130051.20 requires that no member accept a contribution of over ten dollars (\$10) in value or amount from a construction company, engineering firm, consultant, legal firm, or any company, vendor, or business entity that has contracted with the authority in the preceding four years. Persons required to make this disclosure shall do so by filling out a "Disclosure of Contribution" form which is available at the Board Secretary's Office. Failure to comply with this requirement may result in the assessment of civil or criminal penalties.

## **ADA REQUIREMENTS**

Upon request, sign language interpretation, materials in alternative formats and other accommodations are available to the public. All requests for reasonable accommodations must be made at least three working days (72 hours) in advance of the scheduled meeting date. Please telephone (213) 922-4600 between 8 a.m. and 5 p.m., Monday through Friday. Our TDD line is (800) 252-9040.

## **HELPFUL PHONE NUMBERS**

Copies of Agendas/Record of Council Action - (213) 922-4880 (Records Management Department)

General Information/Rules of the Council - (213) 922-4600

Internet Access to Agendas - [www.mta.net](http://www.mta.net)

TDD line (800) 252-9040

NOTE: ACTION MAY BE TAKEN ON ANY ITEM IDENTIFIED ON THE AGENDA