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April 1, 1997

TO: BOARD OF DIRECTORS  
FROM: LINDA BOHLINGER, INTERIM CHIEF EXECUTIVE OFFICER  
SUBJECT: MAJOR INCIDENT RESPONSE PORTABLE FIELD OFFICES - PORTABLE INCIDENT COMMAND PACKAGES (PIC-PACs)

Los Angeles County  
Metropolitan  
Transportation  
Authority

One Gateway Plaza  
Los Angeles, CA  
90012

213.922.6000

**RECOMMENDATION**

Award a contract to EIGER TechSystems, Hermosa Beach, California for a firm fixed price of \$395,872 for twenty portable field offices, also known as Portable Incident Command Packages (PIC-PACs), which will help clear major incidents from the freeway faster.

**ORGANIZATIONAL IMPACT**

PIC-PACs, when combined with other Major Incident Response (MIR) program elements, are projected to reduce major freeway incident clearance time by 10 percent based on a California Highway Patrol (CHP) study.

**BUDGET IMPACT**

The Major Incident Response program is funded from a 1992 Call For Projects Proposition C - 25% highway funds grant to the California Highway Patrol. In 1993, the CHP requested that the MTA assume procurement responsibility for the grant. In November 1996, the MTA executed a MOU with the CHP for the Major Incident Response program.

**ALTERNATIVES CONSIDERED**

The alternative to a PIC-PAC would be a county-wide emergency responder radio system. This alternative is not recommended. It would have less functionality, would be more expensive, and would have less impact on congestion.

**PROJECT BACKGROUND**

Los Angeles County has the worst freeway congestion in the nation. Half of that congestion is caused by incidents. About 1,300 major incidents lasting approximately three hours each occur on our freeways annually. Most major incidents require response by more than one agency and dispatch of specialized equipment or response teams. The purpose of PIC-PACs is to improve communication and coordination between agencies and to allow earlier deployment of specialized teams.

The PIC-PAC is a suitcase with wheels and contains a computer, fax, cellular telephone, digital camera and other equipment. With these portable office tools, the first responders to the scene of an incident may print route diversion maps; simultaneously send pictures of the incident to various agencies so that they may deploy the right equipment and personnel; document the scene to allow for faster clearance; send more precise information to the media; talk directly to hazardous material clearance experts; or obtain immediate clearance approval from the County Coroner. The portable field office concept is not new. It has already been successfully used by the U.S. Department of Transportation, FEMA, 14 major oil and chemical companies, and about 50 public safety agencies throughout the United States. The Major Incident Response program is endorsed by the Enforcement Subcommittee of the Traffic Reduction and Free Flow Interagency Committee (TRAFFIC), a committee comprised of representatives from State (CHP & Caltrans), County, and various city transportation, emergency, and law enforcement agencies.

### **PROCUREMENT BACKGROUND**

Over 180 companies were solicited for this procurement. A total of four proposals were received from GTE, EIGER TechSystems, Telestar, and Braley. GTE was not responsive because of failure to submit required documents (lobbyist, debarment, ethics and others). Telestar was not responsive because they failed to meet the established MBE/WBE goals. EIGER TechSystems and Braley's proposals were evaluated by staff from CHP, bd Systems (MTA technical consultant), and MTA staff. The two proposers were interviewed and asked to submit Best and Final Offers (BAFO). EIGER TechSystems provided the most advantageous proposal on all RFP evaluation criteria, and provided a cost 36 percent lower than Braley Communications as shown on Attachment A. EIGER TechSystems will be responsible for the design, development, and testing of an initial order of four PIC-PAC units. If these four units demonstrate compliance with performance standards set forth in the RFP, procurement of an additional 16 units will be authorized by staff.

### **DBE PARTICIPATION**

MTA established a goal of eleven (11%) percent for Minority Owned Business Enterprises (MBE) and four (4%) percent for Women Owned Business Enterprises (WBE). EIGER TechSystems is a MBE and will perform 96% of all work, thereby substantially exceeding the MBE goal. InfoSystems, Inc. of Torrance, California is the WBE who will perform four (4%) percent of all work, thus meeting this goal.

Attachment A - Selection Process Summary  
Attachment B - Picture of Prototype PIC-PAC

**Prepared by: Richard Hunt**

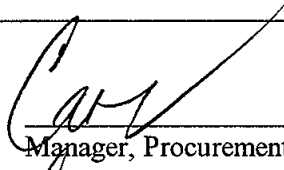
*For*  \_\_\_\_\_

**Ellen G. Levine,  
Executive Officer, Transit Operations**

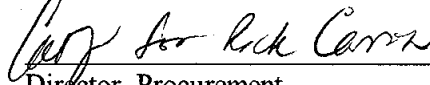
**BOARD REPORT ATTACHMENT "A"**  
**PROCUREMENT SUMMARY**  
**NEGOTIATED PROCUREMENT**

1.	Recommended Vendor:
	Name: EigerTech Systems
	City: Hermosa Beach, CA
	Total Dollar Amount: \$395,872
2.	Description of Contract Services: Design, Develop, Test Four (4) each Portable Incident Command Packages (PIC-PAC). A PIC-PAC is a communication system that can be used on-scene by California Highway Patrol during the investigation, and clearing of an emergency situation on LA County Freeways.
3.	Contract Type: Firm Fixed Price
4.	RFP Issued: November 22, 1996.
5.	Advertise Date: November 27, 1996.
6.	DBE Participation Goal: 11% MBE, 4% WBE, Exceeds
	Responsive?: Yes
7.	No. of Notifications Sent to Vendors: 180 blue notification cards
8.	No. of Proposals Picked up by Vendors: 61
9.	Pre-proposal conference date: December 2, 1996
10.	No. of proposals submitted: Four (4) No. of Responsive Proposals Submitted: Two (2)
11.	Date proposals received: December 18, 1996
12.	Negotiation record:
	Proposer names/offer: EigerTech Systems - \$495,648 Braley Communications - \$763,805
	Source selection committee analysis: 1. EigerTech Systems - 3106.5 2. Braley Communications - 2671.5
	Proposer BAFO: EigerTech Systems \$395,872 Braley Communications \$618,613
	Recommendation: Award contract to EigerTech Systems
13.	Protest Received: No
14.	Disposition of Protest/Appeal: N/A
15.	Conflict of Interest Certifications Submitted to Ethics? No
16.	Audit Report Completed? No, final report in process
17.	EO Evaluation Completed? Yes
18.	Contract Administrator: Victor Ramirez
	Tel: 2-1059
17.	Project Manager: Alek Jakovljevic
	Tel: 2-26003

Concur:

  
 \_\_\_\_\_  
 Manager, Procurement

Concur:

  
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 Director, Procurement

Attachment B

# PIC - PAC PROTOTYPE

