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April 7, 1997

TO: BOARD OF DIRECTORS *Linda Bohlinger*
 FROM: LINDA BOHLINGER, INTERIM CHIEF EXECUTIVE OFFICER
 SUBJECT: CONTRACT AWARD - METRO FREEWAY SERVICE PATROL

Los Angeles County
 Metropolitan
 Transportation
 Authority

One Gateway Plaza
 Los Angeles, CA
 90012

213.922.6000

RECOMMENDATION

A. Award Metro Freeway Service Patrol towing contracts to the following companies for a total cost of \$9,818,000.

<u>Beat #</u>	<u>Towing Contractor</u>	<u>3 Year Contract Ceiling (Thousands)</u>	<u>Start Date</u>
3	U. S. Tow Service, Inc.	\$ 1,146	Aug. 15, 1997
4	Alfa Fox Towing	\$ 1,415	Aug. 1, 1997
8	Al's Towing	\$ 844	Aug. 1, 1997
12	J and M Towing	\$ 854	Aug. 8, 1997
14	J and M Towing	\$ 854	Aug. 8, 1997
16	Bob and Dave's Towing	\$ 1,083	Aug. 15, 1997
18	Walnut Valley Autobody	\$ 1,117	Aug. 15, 1997
20	Bob and Dave's Towing	\$ 833	Aug. 29, 1997
23	Al's Towing	\$ 844	Aug. 22, 1997
54	West Coast Towing	\$ 828	Aug. 29, 1997

B. Amend existing contract to allow service to continue during study period.

<u>Beat #</u>	<u>Tow Contractor</u>	<u>Additional Funding (Thousands)</u>	<u>Additional Term</u>
25	City Terrace Towing	\$ 235	May 1- Nov. 30, 1997

ORGANIZATIONAL IMPACT

The Metro Freeway Service Patrol helps improve mobility on freeways throughout the Los Angeles area by reducing response time to clear incidents. Traffic congestion, related air pollution, vehicle fuel consumption, and accidents are significantly reduced as a result.

BUDGET IMPACT

The award recommendations are within levels allocated in the budget. The Metro Freeway Service Patrol program is funded from Caltrans State Budget Change Proposal funds and Proposition C - 25% Highway-Related funds.

ALTERNATIVES CONSIDERED

Because the new contracts' average hourly rate is 3.2 percent below current rates, extending the current contracts is not recommended. Eliminating the Metro Freeway Service Patrol will increase freeway congestion and accidents, and is also not recommended.

BACKGROUND

The Metro Freeway Service Patrol program consists of 41 beats served by 200 tow trucks which patrol over 400 miles of congested freeways to improve the clearance time for vehicle stalls and accidents.

Over 700 towing companies were solicited and 116 proposals from 26 different companies were received. Each proposer received a site visit from the evaluation team comprised of representatives from the California Highway Patrol, Caltrans, and the MTA. Site visits included mechanical truck inspections which were evaluated on a pass or not-pass basis. Companies were further evaluated on the following criteria:

Facility and Working Environment	20%
Truck Appearance and Condition	5%
Management Review	20%
References	15%
Proposed Hourly Rate	40%

Seven companies (27%) failed the mechanical inspection and were eliminated from further consideration. A competitive range for each beat was established among those proposers that passed the mechanical inspection. All other eligible proposers (73%) were asked to submit their Best And Final Offers (BAFO).

Award is recommended to the lowest priced BAFO, unless noted below:

- **Beat 3** - Three proposers tied for low price BAFO. One of the proposers had already met the 3 beat limit elsewhere. Of the two remaining low price firms, award is recommended for the firm with the highest evaluation criteria point score.
- **Beat 12** - The proposer with the lowest priced BAFO has met the 3 beat limit elsewhere. Award is recommended to the proposer with the next lowest BAFO.

- Beats 15, 19 and 26 - While originally a part of the RFP, an award action on these beats is being deferred for further review. This deferral does not impact any other award recommendation.
- Beats 18 and 20 - The proposer with the lowest priced BAFO is recommended for award on Beat 54, but was found to lack capability to perform more than one beat. The low priced BAFO firm has asked for only one beat. Award is recommended to the proposer with the next lowest BAFO.
- Beats 25, 51 and 52 - Beat 25 is an existing beat providing service to the downtown loop during mid-day. Beats 51 and 52 are new alternates to Beat 25 which would provide mid-day plus weekend service to the downtown loop. While originally a part of the RFP, award is deferred until August 1997, when an off-peak congestion and safety study should be complete. This deferral is consistent with the Operations Committee member's discussion of off-peak service in February. Additional expenditure authority is required for the current contractor on Beat 25, City Terrace Towing, in an amount of \$235,000, to allow provision of service during the study period.
- Beats 38 and 54 - Award of Beat 54, the new alternate to Beat 38, is recommended in order to save \$5.50 per truck hour.

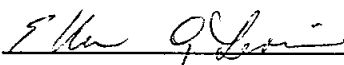
DBE PARTICIPATION

The Metro Freeway Service Patrol program has 25% MBE and 5% WBE goals for the entire program. If the recommendation is adopted, the program will exceed the established goals with an attainment of 39% of MBE and 7% of WBE participation.

Attachments

- Procurement Process Summary (A)
- Map of Metro Freeway Service Patrol Beat Boundaries (B)
- List of Proposals by Beat (C)

Prepared by: Richard Hunt



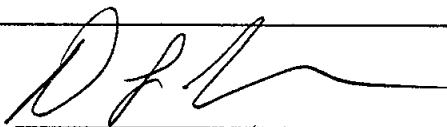
**Ellen G. Levine,
Executive Officer, Transit Operations**

Procurement: FSP96B, Freeway Service Patrol
 Board Date: April 23, 1997

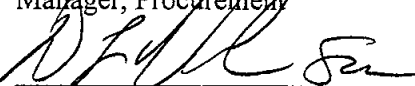
**BOARD REPORT ATTACHMENT "A"
 PROCUREMENT SUMMARY
 NEGOTIATED PROCUREMENT**

1.	Recommended Vendor: See Attached
	Name: See Attached
	City: See Attached
	Total Dollar Amount: See Attached
2.	Description of Contract Services: Tow Truck Services-Metro Freeway Service Patrol
3.	Contract Type: Unit Rate
4.	RFP Issued: Nov. 5, 1996
5.	Advertise Date: Nov. 5, 1996
6.	DBE Participation Goal: MBE 25% WBE 5% - Total Program Goal
	Responsive?: Yes - Goal exceeded
7.	No. of Notifications Sent to Vendors: 700
8.	No. of Proposals Picked up by Vendors: 65
9.	Pre-proposal conference date: Nov. 19, 1996
10.	No. of proposals submitted: 116
11.	Date proposals received: Dec. 13, 1996
12.	Negotiation record:
	Proposer names/offer: See Attached
	Source selection committee analysis: See Board Report Main Body
	Proposer BAFO: Various
	Recommendation: See Attached
13.	Protest Received: N/A
14.	Disposition of Protest/Appeal: N/A
15.	Conflict of Interest Certifications Submitted to Ethics? Mar. 25, 1997
16.	Audit Report Completed? N/A - Adequate Price Competition
17.	EO Evaluation Completed? Mar. 25, 1997
18.	Contract Administrator: Rick Owens
	Tel: 2-1063
17.	Project Manager: Alek Jakovljevic
	Tel: 2-6003

Concur:

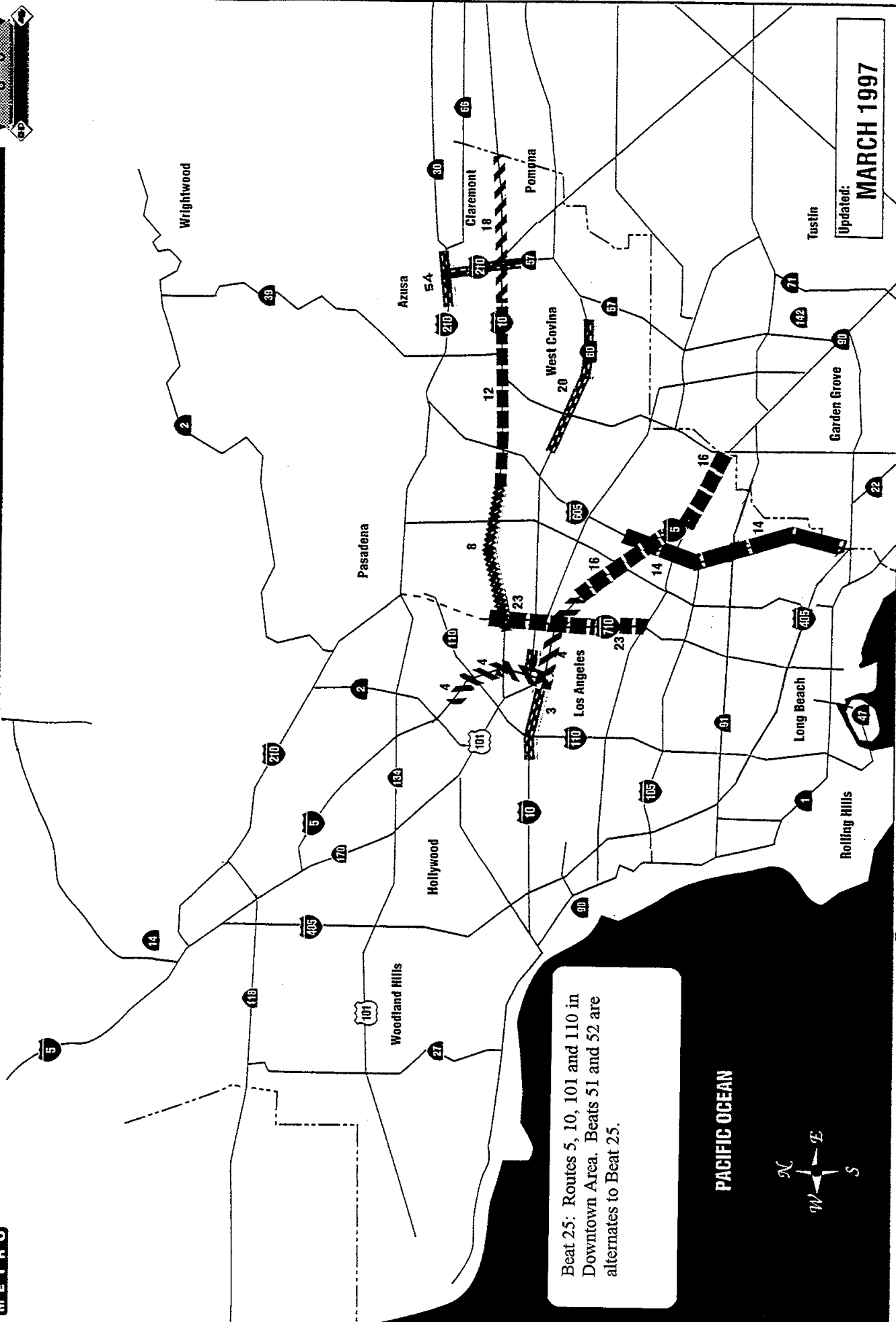

 Manager, Procurement

Concur:


 Director, Procurement
 R. Canan

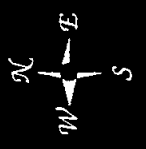
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Metro Freeway Service Patrol Beat Boundaries



Beat 25: Routes 5, 10, 101 and 110 in Downtown Area. Beats 51 and 52 are alternates to Beat 25.

PACIFIC OCEAN



Updated: **MARCH 1997**

Metro Freeway Service Patrol List of Proposals

Beat #	Company's Name	City and Zip Code	MBE/WBE	BAFO Rate	Comments
Beat 3 - Route 10 - Vermont Avenue to Route 60 at 3rd					
3	Affordable Tow	Los Angeles, 90021	None	\$ 45.25	
3	Al's Towing	Alhambra, 91803	MBE	\$ 41.00	Tied for low BAFO, capped out (has Beat 32) - Recommend award Beats 8 and 23
3	City Terrace	Los Angeles, 90063	MBE	\$ 41.00	Tied for low BAFO, lower points
3	Just For You	Los Angeles, 90047	MBE	\$ 41.90	
3	U. S. Tow	Los Angeles, 90007	MBE	\$ 41.00	Tied for low BAFO - recommend - higher points than City Terrace
Beat 4 - Route 5 - Stadium Way/Riverside Drive to Garfield					
4	Alfa Fox	Los Angeles, 90065	None	\$ 40.50	Recommend - lowest BAFO rate, new contractor
4	Al's Towing	Alhambra, 91803	MBE	\$ 40.75	Capped out (has Beat 32) - Recommend award Beats 8 and 23
4	City Terrace	Los Angeles, 90063	MBE	\$ 41.00	
4	Coastal Tow	N. Hollywood, 91605	MBE	\$ 42.00	
4	Dale's Toe	Downey, 90242	None	\$ 43.99	
4	Eagle Rock	Los Angeles, 90065	None	-	Failed truck inspection
4	Just For You	Los Angeles, 90047	MBE	\$ 42.25	
4	Keystone Tow	Van Nuys, 91406	None	\$ 59.32	
4	Sunset Tow	Glendale, 91204	None	-	Failed truck inspection
4	U. S. Tow	Los Angeles, 90007	MBE	\$ 41.50	
Beat 8 - Route 10 - Eastern Avenue to Santa Anita					
8	Affordable Tow	Los Angeles, 90021	None	\$ 45.25	
8	Al's Towing	Alhambra, 91803	MBE	\$ 40.25	Recommend - lowest BAFO rate
8	California Coach	Walnut, 91789	MBE	\$ 40.95	
8	City Terrace	Los Angeles, 90063	MBE	\$ 41.00	
8	Freddie Mac's	S. El Monte, 91733	None	\$ 46.00	Original truck rate, did not provide BAFO rate
8	Haddick's Tow	City Of Industry, 91746	None	\$ 45.00	
8	J & M Tow	Alhambra, 91803	MBE	\$ 40.75	
8	U. S. Tow	Los Angeles, 90007	MBE	\$ 42.00	

Note:

1. Only firms that placed within a competitive range were asked for a Best and Final Offer (BAFO).
2. Highlighted companies are recommended for award.

Metro Freeway Service Patrol List of Proposals

Beat #	Company's Name	City and Zip Code	MBE/WBE	BAFO Rate	Comments
Beat 12 - Route 10 - Santa Anita to Via Verde					
12	Al's Towing	Alhambra, 91803	MBE	\$ 40.25	Capped out (has Beat 32) - Recommend award Beats 8 and 23
12	California Coach	Walnut, 91789	MBE	\$ 40.95	
12	City Terrace	Los Angeles, 90063	MBE	\$ 41.00	Original truck rate, did not provide BAFO rate
12	Freddie Mac's	S. El Monte, 91733	None	\$ 46.00	
12	Haddick's Tow	City Of Industry, 91746	None	\$ 45.00	
12	J & M Tow	Alhambra, 91803	MBE	\$ 40.75	Recommend - Second lowest BAFO rate
12	Walnut Valley	Walnut, 91789	MBE	\$ 42.62	
Beat 14 - Route 605 - Telegraph to Orange County Line					
14	Bob & Dave's	Whittier, 90601	None	\$ 39.75	Capped out (has Beat 13) - Recommend award Beats 16 and 20
14	Carson City	Carson, 90745	None	-	
14	Dale's Toe	Downey, 90242	None	\$ 42.00	Failed truck inspection
14	Frank Scotto	Torrance, 90501	None	\$ 44.50	
14	J & M Tow	Alhambra, 91803	MBE	\$ 40.75	
14	Kenny's Auto	Bellflower, 90706	MBE	\$ 41.58	Recommend - Second lowest BAFO rate
Beat 16 - Route 5 - Garfield Avenue to Orange County Line					
16	Al's Towing	Alhambra, 91803	MBE	\$ 41.25	Recommend - lowest BAFO rate
16	Bob & Dave's	Whittier, 90601	None	\$ 38.75	
16	City Terrace	Los Angeles, 90063	MBE	\$ 41.00	
16	Dale's Toe	Downey, 90242	None	\$ 41.50	
16	J & M Tow	Alhambra, 91803	MBE	\$ 40.75	
16	Kenny's Auto	Bellflower, 90706	None	\$ 41.58	
Beat 18 - Route 10 - Grand Avenue to LA County Line					
18	California Coach	Walnut, 91789	MBE	\$ 40.35	Recommend - second lowest BAFO rate
18	Haddick's Tow	City of Industry, 91745	None	\$ 45.00	
18	Walnut Valley	Walnut, 91789	None	\$ 39.96	Already awarded Beat 54 - recommending only one beat for this firm
18	West Coast Tow	Upland, 91788	None	\$ 39.50	

Note:

1. Only firms that placed within a competitive range were asked for a Best and Final Offer (BAFO).
2. Highlighted companies are recommended for award.

Metro Freeway Service Patrol List of Proposals

Beat #	Company's Name	City and Zip Code	MBE/WBE	BAFO Rate	Comments
Beat 20 - Route 60 - Crossroads Parkway to Fairway Drive					
20	Bob & Dave's	Whittier, 90601	None	\$ 39.75	Recommend - Second lowest BAFO rate
20	California Coach	Walnut, 91789	MBE	\$ 40.95	
20	Dale's Toe	Downey, 90242	None	\$ 42.99	
20	Freddie Mac's	S. El Monte, 91733	None	\$ 46.00	Original truck rate, did not provide BAFO rate
20	Haddick's Tow	City Of Industry, 91746	None	\$ 45.00	
20	J & M Tow	Alhambra, 91803	MBE	\$ 40.75	
20	Walnut Valley	Walnut, 91789	None	\$ 42.62	
20	West Coast	Upland, 91788	None	\$ 39.50	No capability to perform more than one beat. Recommend - Beat 54, new contractor
Beat 23 - Route 710 - Firestone Blvd. to Valley Blvd.					
23	All's Towing	Alhambra, 91803	MBE	\$ 40.25	Recommend - lowest BAFO rate
23	B & H Inglewood	Inglewood, 90301	None	-	Failed truck inspection
23	City Terrace	Los Angeles, 90063	None	\$ 41.00	
23	Dale's Toe	Downey, 90242	None	\$ 42.99	
23	J & M Tow	Alhambra, 91803	MBE	\$ 40.75	
23	S & W Towing	Hawthorne, 90250	None	\$ 45.50	
23	U. S. Tow	Los Angeles, 90007	MBE	\$ 42.00	
Beat 54 - Routes - 210, 57, Eastern LA County 210; Northern Route 57					
54	California Coach	Walnut, 91789	MBE	\$ 40.95	
54	Coastal Tow	North Hollywood, 91605	None	\$ 42.00	
54	Eagle Rock	Los Angeles, 90065	None	-	Failed truck inspection
54	Haddick's Tow	City Of Industry, 91746	None	\$ 45.00	
54	Walnut Valley	Walnut, 91789	None	\$ 42.62	
54	West Coast Tow	Upland, 91786	None	\$ 39.50	Recommend - lowest BAFO rate, new contractor

Note:

1. Only firms that placed within a competitive range were asked for a Best and Final Offer (BAFO).
2. Highlighted companies are recommended for award.