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CONSTRUCTION COMMITTEE OF:
JANUARY 21, 1998

Los Angeles County
Metropolitan
Transportation
Authority

One Gateway Plaza
Los Angeles, CA
90012

213.922.6000

PROJECT: METRO RED LINE, NORTH HOLLYWOOD
CORRIDOR (SEGMENT 3)

CONTRACT: EO112, UNIVERSAL CITY STATION SITE
RESTORATION

ACTION: CONTRACT AWARD IN AN AMOUNT NOT-TO-
EXCEED \$616,260

RECOMMENDATION

Approve:

- a) award of contract No. EO112 in an amount not-to-exceed \$616,260 to INCA Engineers, Inc. on the Metro Red Line, North Hollywood Corridor, Segment 3, to prepare camera ready final design and contract documents for C3326, Bus Plaza, Parking and Street Improvement and C4326, Lankershim Boulevard widening.
- b) an Authorization for Expenditure (AFE), including a contingency of \$61,626 for any potential changes, of \$677,886.

Within Construction Committee authority: Yes No

MERIT

This contract action was part of the approved scope for the site restoration design for the Universal City Station in connection with construction of the North Hollywood Corridor. This procurement was processed in compliance with Public Utilities Code Section 130243 pre-qualification procedure and in compliance with Public Law 92-582 (The Brooks Act) as a negotiated, competitive procurement for Architectural/Engineering Services.

BACKGROUND

EO112 requires the Contractor to prepare Final Design camera-ready contract documents for C3326 (Scope A1), including:

- Bus facility south of access road
- Surface parking facilities north of the station access road
- 900 LF of Bluffside Drive reconstruction
- 600 LF of New Park entrance road
- Limited landscape design within areas impacted along the Hollywood Freeway ROW

It further requires the contractor to prepare Final Design camera-ready contract documents for C4326 (Scope A2), including: widening Lankershim Boulevard along the eastside of the Universal City station construction site between US 101 freeway on the south and the C2326 LA River widening project on the north.

EO112 is a firm, fixed price, federally funded procurement for design services as described above. A Request For Proposal (RFP) was advertised on July 16, 1997 and a Pre-Proposal Conference was conducted on July 22, 1997. A Fair Cost Estimate for the procurement was prepared on July 21, 1997 in the amount of \$651,119. One addendum was issued on August 8, 1997, clarifying the scopes of work. Five proposers submitted qualifications in response to the solicitation on August 28, 1997. After all candidates were approved through the Pre-Qualification procedure, the Proposal Selection Committee evaluated qualifications on September 19, 1997, establishing an initial ranking. Two of the five were rated higher than the others which were rated nearly equal.

To comply with the Brooks Act, which requires at least three firms to comprise a "short list", all five candidate firms were invited to participate in clarification interviews. The interviews were designed to gather a more in-depth understanding of the firms' qualifications through a question and answer (Q&A) method. As a result of the two evaluation steps, the candidate firms were ranked and the highest-ranking firm was requested to submit a price proposal. The proposal was subjected to a Pre-award audit by MASD, a cost analysis by MTA Estimating and a price analysis by MTA Procurement, Professional Services. Negotiations were held November 24 through 25, resulting in an agreement for the recommended contract amount.

Additional background information is summarized in the Procurement Summary, Attachment 2.

BUDGET IMPACT

Funds are available within the Board approved project budget. Funds for this award will be transferred from Project Contingency. If this award is approved, \$1,122,000 of funding originally designated in contract E0070, CWO 4 (EMC) for section designers will be de-obligated to fund this procurement. In that event, Board approval will be requested to transfer back to Project Contingency an amount equal to this contract award. The remainder will be transferred to the Project Reserve Account.

<u>Contract</u>	<u>Budget</u>	<u>Eng. Est.</u>	<u>Negotiated Price</u>	<u>AFE</u>	<u>Variance</u>
EO 112	\$0	\$651,119	\$616,260	\$677,886	\$677,886

Potential for Cost Recovery: Yes No

ALTERNATIVES CONSIDERED

Staff considered awarding separately each part of the Scope of Services, \$467,097 for Scope A1 and \$161,363 for Scope A2. This would increase the total procurement contract cost from \$616,260 to \$628,460, the sum of the individual negotiated prices. Therefore, awarding both scopes as one contract will achieve a net savings of \$12,200.

SMALL BUSINESS PARTICIPATION

The MTA established a DBE goal of 18% for Contract EO 112, Design of Universal City Station. The recommended awardee, Inca Engineers, has exceeded this goal by committing to 18.6% DBE participation goal.

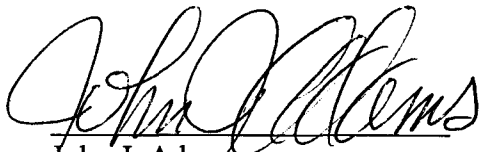
Award Amount \$ \$616,260.00

Subcontractor	Commitment	Paid to date Attainment	Project Completion	Current Status
E. W. Moon	11.3%	0.00%		To be awarded
Takata Associates	7.3%	0.00%		To be awarded
TOTAL	18.6%	0.00%	0%	


ATTACHMENTS

- 1. Contract Value Status
- 2. Procurement Summary

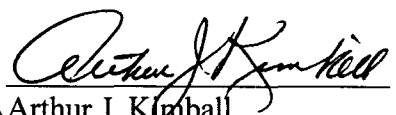
Prepared by: DonCosta E. Seawell, Sr. Contract Administrator



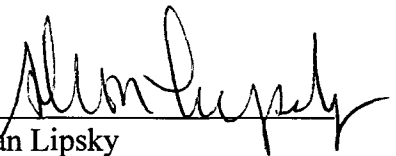
John J. Adams
Deputy Executive Officer, Construction
Metro Red Line, North Hollywood Corridor



Charles W. Stark
Executive Officer, Construction



and Arthur J. Kimball
Executive Officer, Procurement



Allan Lipsky
Office of the Chief Executive Officer

**ATTACHMENT 1
CONTRACT VALUE STATUS SUMMARY**
R82 Metro Red Line - Segment 3 - N. Hollywood
CONTRACT AWARD

CONTRACTOR: INCA ENGINEERS, INC. /
ACTION DESCRIPTION: AWARD OF CONTRACT E0112 -

CUMULATIVE CONTRACT WORK ORDER VALUE STATUS

1.	CUMULATIVE AWARD AMOUNT:[1]	\$0.00	(Includes \$0.00 in Planned Scope Amendments)
2.	PREVIOUSLY EXECUTED CHANGES:	\$0.00	
3.	CURRENT VALUE: (1+2)	\$0.00	
4.	AUTHORIZED WACN'S (NTE):	\$0.00	
5.	OBLIGATED VALUE: (3+4)	\$0.00	
6.	VALUE OF THIS ACTION:	\$616,260.00	
7.	NEW VALUE (IF APPROVED): (5+6)	\$616,260.00	

CUMULATIVE AUTHORIZATION FOR EXPENDITURE STATUS

AFE INCREASE REQUIRED/REQUESTED:

8.	MTA APPROVED AFE:	\$0.00	
9.	NEW VALUE: (Line 7)	\$616,260.00	
10.	REMAINING AFE: (8-9)	(\$616,260.00)	\$616,260.00 For this action
11.	OTHER PENDING CHANGES (merited)	\$0.00	
12.	REMAINING AFE VALUE (w/Changes: 10-11)	(\$616,260.00)	\$616,260.00 For all merited changes (projected cost)
13.	ALLOWANCE FOR UNDEFINED CHANGES:	\$61,626.00	
14.	REMAINING AFE VALUE (w/Allowance: 12-13)	(\$677,886.00)	\$677,886.00 For all merited and undefined changes

CUMULATIVE BUDGET STATUS

BUDGET VARIANCE (Initial to Current)

13.	INITIAL BUDGET: (PBCR # ,) [2]	\$0.00	
14.	CURRENT BUDGET:	\$0.00	\$0.00 Initial to Current Budget
15.	NEW VALUE (IF APPROVED): (Line 7)	\$616,260.00	
16.	REMAINING BUDGET: (14-15)	(\$616,260.00)	
17.	OTHER PENDING CHANGES (merited) (Line 11)	\$0.00	
18.	REMAINING BUDGET w/Changes (16-17)	(\$616,260.00)	

REVIEWED BY PROGRAM CONTROL: *O. Williams*

DATE: 12-5-97

[1] - Award Amount includes initial award and Planned Scope Amendments

[2] - PBCR = Project Budget Change Request

ATTACHMENT 1: Allocated Contract Data

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ATTACHMENT 1
INDIVIDUAL CONTRACT VALUE STATUS SUMMARY
R82 Metro Red Line - Segment 3 - N. Hollywood
CONTRACT AWARD

CONTRACTOR: INCA ENGINEERS, INC. /
ACTION DESCRIPTION: AWARD OF CONTRACT E0112 -

CONTRACT WORK ORDER (CWO) VALUE STATUS FOR CWO: 0.00 **UNIVERSAL CITY STATION IMPROVEMENTS DESIGN ENGINEERING SE**

1.	AWARD AMOUNT: [1]	\$0.00	(Includes \$0.00 in previously approved Planned Scope Amendments)
2.	PREVIOUSLY EXECUTED CHANGES:	\$0.00	
3.	CURRENT VALUE: (1+2)	\$0.00	
4.	AUTHORIZED WACN'S (NTE):	\$0.00	
5.	OBLIGATED VALUE: (3+4)	\$0.00	
6. \$\$	VALUE OF THIS ACTION:	\$616,260.00	
7.	NEW VALUE (IF APPROVED): (5+6)	\$616,260.00	

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REVIEWED BY PROGRAM CONTROL:

J. Wilkins

DATE: 12-5-97

[1] - Award Amount includes initial award and Planned Scope Amendments

[2] - PBCR = Project Budget Change Request

ATTACHMENT 1: Allocated Contract Data

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ATTACHMENT A ALLOC(AWARD-N

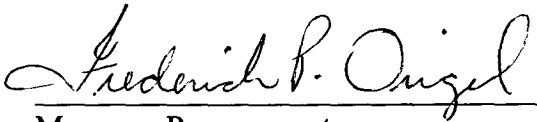
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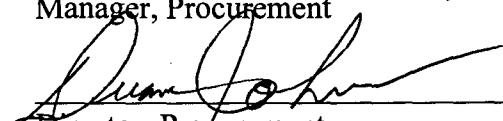
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Procurement: EO 112
Board Date: January 21, 1998

BOARD REPORT ATTACHMENT "2"
PROCUREMENT SUMMARY
NEGOTIATED PROCUREMENT

1.	Recommended Vendor:
	Name: INCA Engineering, Inc.
	City: 900 Wilshire Boulevard, Suite 930, Los Angeles, CA 90017
	Total Dollar Amount: \$616,260
2.	Description of Contract Services: Design of Universal City Station Improvements and Lankershim Boulevard widening
3.	Contract Type: Firm Fixed Price
4.	RFP Issued: July 14, 1997
5.	Advertise Date: July 16, 1997
6.	DBE Participation Goal: 18%
	Responsive?: yes
7.	No. of Notifications Sent to Vendors: 2081
8.	No. of Proposals Picked up by Vendors: 35
9.	Pre-proposal conference date: July 22, 1997
10.	No. of proposals submitted: Five
11.	Date proposals received: August 28, 1997
12.	Negotiation record:
	Proposer names/offer: INCA Engineering, Inc. / \$990,481
	Cost/Price analysis: \$646,103 (FCE) / \$621,944 (CA)
	Proposer BAFO: \$616,260
	Recommendation: \$616,260
13.	Protest Received: None
14.	Disposition of Protest/Appeal: N/A
15.	Conflict of Interest Certifications Submitted to Ethics? Yes
16.	Audit Report Completed? November 13, 1997
17.	EO Evaluation Completed? Yes
18.	Contract Administrator: DonCosta E. Seawell
	Tel: (213)922-1056
17.	Project Manager: John J. Adams
	Tel: (213)922-7200

Concur: 
 Manager, Procurement

Concur: 
 Director, Procurement