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September 12, 2018

TO: BOARD OF DIRECTORS

THROUGH: PHILLIP A. WASHINGTON *PAW*
CHIEF EXECUTIVE OFFICER

FROM: THERESE W. MCMILLAN *TW*
CHIEF PLANNING OFFICER

**SUBJECT: ACTIVE TRANSPORTATION PROGRAM CYCLE 4
GRANT ASSISTANCE**

ISSUE

This board box provides an update on grant assistance activities completed for Cycle 4 of the State Active Transportation Program (ATP) since Metro Board approval of the ATP Cycle 4 Priorities Framework in October 2017 and grant writing services under Contract No. PS44597000 in November 2017.

DISCUSSION

For the past three cycles of the ATP, Metro has provided grant-writing services for Metro project managers and local jurisdictions to aid with the competitiveness and complexity of the program and maximize ATP resources for Metro programs and priorities. Cycle 4 applicants statewide are able to compete for up to \$440 million, significantly more funding than previous cycles due to an additional \$100 million annually for the ATP from Senate Bill 1 (SB-1) revenues. The Priorities Framework established a strategic approach to maximize ATP funding to Los Angeles County and advance Board-adopted priorities. It provided for:

- 75% of overall grant assistance directed to first/last mile projects sponsored by Metro and other local jurisdictions;
- Metro coordination of a package of Blue Line first/last mile projects;
- 25% of overall grant assistance directed to other state ATP-eligible projects that advance other Metro Board priorities; and
- In all cases, priority for project sponsors that could clearly demonstrate resource/technical limitations that would hinder submission of a complete and competitive grant application.

Upon Board approval of the grant assistance contract, Metro staff released a Letter of Interest (LOI) solicitation requesting project sponsors to nominate projects for grant assistance. Staff received 42 LOIs from 19 different local agencies to fill up to 35 grant assistance slots. Metro staff and the grant writing consultant team reviewed the LOIs and selected projects consistent with the Priorities Framework. Kick-off meetings with the selected project sponsors began in March 2018, well ahead of the California Transportation Commission's (CTC) adoption of the ATP Cycle 4 Guidelines and release of the call for projects on May 17, 2018. Work continued through to the application deadline on July 31, 2018.

The Metro grant assistance team successfully submitted 29 ATP Cycle 4 applications requesting a total of \$319 million of ATP funds for projects valuing \$416 million. Attachment A is a log of all the Cycle 4 grant assistance projects. Highlights include:

- 76% (22) of assisted projects provide first/last mile improvements. These include applications for six Metro Blue Line first/last mile projects.
- 24% (7) of assisted projects support other Metro plans and policies such as the Active Transportation Strategic Plan and Complete Streets Policy.
- 3 projects respond to Director Solis' request for Metro staff to work with the San Gabriel Valley Council of Governments and Los Angeles County Department of Public Works to prepare applications for projects associated with the San Gabriel Valley Greenway Network.
- 4 project sponsors are considered to have low resources for completing a competitive application, absent assistance for this grant opportunity.
- 3 project sponsors submitted ATP applications for the first time.
- Metro-sponsored applications were submitted for the Orange Line Elevated Bikeway and the Doran Street Grade Separation Active Transportation Access projects.

Other Activities in Support of LA County ATP Applications

In addition to grant writing assistance, Metro staff also provided technical assistance and letters of support for other projects across LA County that were not subject of the grant assistance outlined above.

For this ATP Cycle, Caltrans and the CTC provided a comprehensive toolbox of application training resources. Metro staff sought to complement these existing resources by implementing tailored technical assistance to LA County applicants in lieu of an ATP application training workshop as was done in the past 3 ATP cycles. Technical assistance was publicized by direct email to all cities and all past ATP grant recipients, as well as to Metro's technical committees. Training was conducted in coordination with Caltrans District 7 Local Assistance staff and took place via in-person meetings and conference calls. Sessions included providing an introduction to the ATP, and/or review of project scope, financials, and schedule. Metro staff received requests

from 6 local jurisdictions to review a total of 9 projects of which 8 were developed into ATP Cycle 4 applications.

The ATP application recommends that project sponsors attach letters of support from impacted communities, organizations, and stakeholders. Metro staff received 51 requests for letters of support and reviewed all requests for consistency with Metro plans and policies. Letters of support were provided for 48 projects.

Lessons Learned

For this cycle of grant assistance, Metro staff applied “lessons learned” collected from the grant writing consultant team and local agencies involved in grant assistance for ATP Cycle 3. Changes implemented for this cycle include: beginning work on applications earlier than the call for projects and assigning more tasks to the consultant. These changes resulted in more time for review and overall development of the applications.

Metro staff endeavors to continue improving the grant assistance process and is planning to seek feedback from all parties involved in grant assistance again this cycle.

NEXT STEPS

September 2018 – Metro staff will seek feedback from consultants, Metro teams, and local agencies involved in grant assistance

November 2018 – Metro staff will seek Board approval on the assignment of up to 20 points to LA County ATP applications found to be consistent with local and regional plans

December 31, 2018 – CTC staff release recommendations for statewide and small urban and rural programs

January 30-31, 2019 – CTC adopts statewide and small urban and rural programs

February 2019 – Metro staff will work with SCAG to develop the LA County portion of the SCAG ATP program, consistent with the up to 20-point assignment approved by the Board in November 2018

March 2019 – CEO approval will be requested for the SCAG ATP program

June 26-27, 2019 – CTC adopts MPO programs

May 2020 – Anticipated ATP Cycle 5 call for projects

ATTACHMENT

Attachment A – ATP Cycle 4 Grant Assistance Projects

ATP Cycle 4 Grant Assistance Projects
(\$000s)

#	Agency	Project Name	Total Project	Total Request
1	City of Burbank	Los Angeles River Bridge	2,222	1,833
2	City of Compton	Blue Line First/Last Mile Improvements: Compton & Artesia Station Areas	22,572	22,572
3	City of Duarte	Duarte Active Transportation Safety Project	2,293	2,270
4	City of Huntington Park	Huntington Park Bicycle and Pedestrian Safety and Connectivity Project	4,650	4,117
5	City of LA BOE	Envision Eastern: El Sereno Pedestrian Safety Project	16,388	12,652
6	City of LA BOE	LA River Greenway, West San Fernando Valley Gap Closure	51,822	29,982
7	City of LA BSS	Broadway-Manchester Active Transportation Equity Project	46,600	39,600
8	City of LA BSS	Rock The Blvd: Transforming Eagle Rock with Walkable Bikeable Streets	16,352	13,080
9	City of LA BSS	Valley Glen Community Pedestrian Improvements to Orange Line Project	2,363	1,823
10	City of LA BSS	Watts Central Avenue Streetscape, Phase II	3,369	3,369
11	City of LA DOT	Blue Line First/Last Mile: Washington, Vernon, & Slauson Station Areas	32,176	25,741
12	City of LA DOT	Blue Line FLM ATP: 103rd/WATTS, Willowbrook/Rosa Parks Station	31,259	25,007
13	City of LA DOT	Expo Bike Path Northvale Gap Closure	34,752	29,231
14	City of Long Beach	Blue Line First/Last Mile ATP: Anaheim and Wardlow Stations	12,511	12,511
15	City of Maywood	Slauson Avenue Pedestrian Safety Project	2,440	2,148
16	City of Monrovia	Monrovia Active Community Link	13,125	12,125
17	City of South Gate	South Gate Regional Bikeway Connectivity Project	6,940	5,552
18	County of Los Angeles DPW	Blue Line First/Last Mile Improvements: Firestone and Florence Stations	6,121	4,866
19	County of Los Angeles DPW	Eaton Wash Bike Path - Huntington Drive to Longden Avenue	3,659	3,549
20	County of Los Angeles DPW	Slauson, Willowbrook/Rosa Parks, Del Amo Blue Line Station Area Improvements	11,778	9,361
21	Metro	Doran Street Grade Separation Active Transportation Access Project	22,219	16,319

ATP Cycle 4 Grant Assistance Projects
(\$000s)

#	Agency	Project Name	Total Project	Total Request
22	Metro	Metro Orange Line Elevated Bikeway Project at Van Nuys/ Sepulveda	20,074	5,000
		Subtotal First/Last Mile Projects	365,685	282,708
23	City of Artesia	Pioneer Boulevard Pedestrian and Bicycle Improvements	2,003	1,701
24	City of Diamond Bar	Golden Springs Drive Mobility Improvements Project	4,269	1,908
25	City of La Canada Flintridge	Foothill Boulevard Link Bikeway and Pedestrian Greenbelt Project	3,807	1,006
26	City of Palmdale	Avenue R Complete Streets and Safe Routes Project – Construction Phase	9,630	5,150
27	City of Pico Rivera	SRTS Bicycle/Pedestrian Access Improvements	2,675	2,383
28	City of Pomona	San Jose Creek Bike Path	9,409	9,409
29	County of Los Angeles DPW	San Gabriel Valley Four Corners Bike Path Gap Closures	18,830	15,030
		Subtotal Other Projects	50,623	36,587
		Total	416,308	319,295