



Metro

Los Angeles County
Metropolitan Transportation Authority

One Gateway Plaza
Los Angeles, CA 90012-2952

213.922.2000 Tel
metro.net

JULY 30, 2008

TO: BOARD OF DIRECTORS

THROUGH: ROGER SNOBLE *RS*
CHIEF EXECUTIVE OFFICER

FROM: CAROL INGE *CI*
CHIEF PLANNING OFFICER

SUBJECT: FY 2007-2008 ANNUAL REPORT OF CALTRANS ADMINISTRATIVE
COST CHANGES

ISSUE

The Policy for Programming Cost Changes for State Transportation Improvement Program (STIP) and Federal/Local funded State Highway and Soundwall Projects requires that on an annual basis, we report the various instances where the Policy was used to administratively approve Caltrans cost changes.

BACKGROUND

The Board first adopted the Policy on March 25, 1999 to streamline the review and approval process for Caltrans requested cost, schedule and/or scope changes of projects in design and/or construction and capped administrative approval at \$5 million in the aggregate per project. The Policy can also be used for cost neutral changes between two or more projects in a major corridor. Originally, it covered only STIP funded State Highway Projects. On June 23, 2000, the Board revised the Policy to include federal and local funding. Most recently, on October 26, 2005, the Policy was further amended to include changes to federal and local funded Soundwalls up to a maximum of \$1 million per package.

Annual Report

During FY 2007-2008, no administrative cost changes were approved using the administrative process. All Caltrans cost changes were approved through formal Board Action.

NEXT STEPS

Future request for cost increases will continue to be processed as required by the Policy.