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January 31, 1997

Larry Zarian
Chairman

MEMO TO: MTA BOARD MEMBERS AND ALTERNATES

Los Angeles County
Metropolitan
Transportation
Authority

FROM: LARRY ZARIAN, CHAIRMAN 

SUBJECT: BOARD CONDUCT

One Gateway Plaza
Los Angeles, CA
90012

I appreciate your continued efforts adhering to the new Code of Conduct, as well as other guidelines we adopted earlier. This will help us convey to the public how seriously we take these measures.

Phone: 213.922.4601
213.623.1194
Fax: 213.922-4594

To build a lasting good impression, I ask your assistance with the following:

Mailing Address:
P.O. Box 194
Los Angeles, CA 90053

- Please limit staff members at the dais. Additional staff members may take their seats in the audience.
- Please choose which member, the principal or alternate, will participate in committee and Board meetings. Although alternates are welcome to attend, only one representative may sit on a panel at a time.
- Press interviews should be conducted outside the Board Room.

Thank you for your cooperation.

cc: Linda Bohlinger